



MINUTES of the Board of BOWLS WA

Meeting held on Monday 26th November 2018 at Bowls WA Headquarters commencing at 7.40am.

1. PRESENT

Kerry Andersen, Lisa Featherby, Ross Warburton, Debbie Capper, Vince Del Prete, Hendy Cowan, Larry Bandy, Marc Abonnel

1.1 In attendance:

Ken Pride (CEO)

1.2 APOLOGIES

Nil

1.3 CONFLICT OF INTEREST

Nil.

1.4 CONFIRMATION OF MINUTES

The Minutes of the Meeting held on Monday 22nd October 2018 were confirmed as a true and accurate record.

Moved: Vince Del Prete

Seconded: Lisa Featherby

Agreed

2. STRATEGIC ITEMS FOR DECISION

2.1 Bowls 2025 Committee – Terms of Reference

The suggested Terms of Reference had been distributed to Board Members, who after some general queries on the functioning of the committee approved them. It was confirmed that the initial work of the committee would focus on the metropolitan pennant competition offerings and any recommendations for change. Submissions will be invited from individual members and clubs. **NOTED.**

2.2 RBM rebate from BA

Following the CEO's discussions with BA a rebate of \$3,000 was offered for the next 12 months. This had been considered by the Audit, Risk and Finance Committee who recommended it be accepted with a full review of the situation on 1st October 2019.

Action: The CEO to inform BA accordingly.

2.3 Perth Suns performance

The performance on and off the green by the Perth Suns was noted with congratulations from the Board to all involved. The Board ratified the recommendation from the Audit, Risk & Finance Committee to pay each team member a bonus payment of \$500.00 each.

Action: The CEO to write to the team noting this with congratulations.

3. STRATEGIC ITEMS FOR DISCUSSION

3.1 Outcomes from SCB & BA AGM meetings

The President and CEO noted outcomes from the recent Bowls Australia meetings, including the election outcomes for BA Director's and the reappointment of President Darryl Clout.

The CEO noted areas of discussion including:

- Directions that Sport Aus were taking (previously ASC) with the One Management model and several selected sports,
- Funding that had been significantly over-subscribed for infrastructure projects via the federally funded Community Sport Infrastructure Grant Program,

- An update on discussions surrounding the National Affiliation Fee Model,
- Forthcoming licensees review of the BPL which the CEO will attend from 28th – 30th November, noting that the 3-year agreement expires on 30th June 2019 following the NZ BPL #9.
- An update on the hosting of the Nationals in October 2020, with no Sides Series to be played in the 2019/20 financial year,
- The appointment of operational committees for various projects within the BA strategic plan, of which he and Aaron Delaporte had been requested to participate in.

The CEO also gave a brief update on some of the issues closer to home and tabled the quarterly update of the Operational Plan and the progress towards the six identified Key Priorities for 2018/19. **NOTED.**

3.2 Operational Report quarterly update

Tabled as noted above.

3.3 Board two yearly self-appraisal

Held over pending advice from DSR Consultant on appropriate way forward. To be maintained as an agenda item for the December meeting.

Action: CEO for the December agenda.

3.4 Michael Radalj – letter received

The President had received a letter dated 4th November from Mr Michael Radalj concerning incidents that occurred at the Stirling Adriatic Centre Annual General Meeting and subsequent communications with members of the Centre and Mr Radalj by the CEO.

After reviewing Mr Radalj's letter and the written responses provided to members of the Adriatic Centre by the CEO and noting the dates/times they were provided, no further action was deemed to be necessary.

Action: The President to write to Mr Radalj noting the Board's position and its support of the CEO in the actions taken by him.

3.5 City of Melville – letter received and subsequent meeting

The CEO had received a letter from the City of Melville dated 9th November which had been distributed to Board members. Subsequently the City had requested a meeting which was held with the CEO and Competitions Manager Pieter Harris at Bowls WA on Friday 23rd November.

The City outlined its position in relation to the Melville BC and its timelines for the property. This also had ramifications for the Mt Pleasant BC which were also expanded upon.

It is unknown whether either club had given afforded this information, hence the CEO was requested to contact the President of each club and provide an update from the meeting held.

Action: CEO as required to the Presidents of Melville and Mt Pleasant.

3.6 State Squad

The CEO was informed by the Chairman of State Selectors (men) that a state squad member had been removed from the playing list of their home club for four pennant matches for disciplinary reasons. As a result, the player had also broken the squad code of conduct and was to be dropped from the squad. The CEO was requested to write to the player informing them of this position and he had done so.

The player had sought to Appeal this decision; however, it was noted after discussion that the home club had imposed the penalty and any initial appeal should be directed to the club committee. Should that appeal be successful then the selectors would be informed accordingly.

After contact with the Club President an appeal had already been heard and dismissed. The state selectors decision would therefore stand, and any appeal denied.

Action: The CEO to write to the player in question noting the denial of the Appeal and the reasons why.

Board Members Larry Bandy and Ross Warburton left the meeting.

4. OPERATIONAL ITEMS

4.1 Committee Reports

4.1.1 President

The President tabled her written report which noted attendance at several events including the:

- SCB/AGM and BA Awards Dinner in late October (where Sue Hogg was awarded the Official of the Year),
- Finals of the State Fours,
- Finals of the Over 60's Women's Pairs,
- Women's ILRR Pairs for the EZ in Merredin.

Updates on issues raised were provided with a brief on the programs raised by other STA's noted. The President would also like to acknowledge the contribution made by John Slavich to the successful acquisition of *Blooms the Chemist* as a major supporter of the Association, which had helped secure funding for the Perth Suns and the Metro Pennant Competition.

The President also acknowledged with great sadness the passing of our Vice Patron and Hall of Fame member Beryl Brennan, an acclaimed administrator at state, national and international levels. She will be sadly missed by many around the country. The President will attend her funeral on Friday 30th November and deliver a eulogy. **NOTED.**

Action: The matter of the Vice Patron position to be included on future agenda's. In addition, the President requested the CEO to follow up Government House to ascertain the position of the Governor as the Association's Patron.

4.2.2 CEO

The CEO report was accepted.

4.2.3 Bowls Management

Marc Abonnel directed the meeting to the BMC minutes noting that all operational committees were progressing well. Discussion occurred in relation to filling the final position for an elected member to the committee. The President had invited a member to the next meeting on the 10th December as an observer to ascertain interest.

4.2.4 Club Development

Vince Del Prete directed the meeting to the minutes of the CDC from 21st November and tabled a proposed schedule of promotional videos with various members of the bowling community, to continue the promotion of the *Gotta love the Bowlo* theme. These short videos noting the involvement of various sectors of the bowling community will be loaded onto the new website upon completion. A very positive use of the site and members of the community.

4.2.5 Audit, Risk & Finance

Lisa Featherby tabled the short version of the profit & loss and balance sheet, noting some variations but that all appeared to be well within budget. There was a decrease in the value of the investment portfolio as felt by the market over the past two months.

The committee had met to update the rolling budget with actuals for the first six months of the financial year, which showed an improving position which had moved the budget from a deficit to an \$18k + surplus. This had been built on the back of:

- The Blooms the Chemist partnership,
- The delay in the introduction of the *Bowls Link IT* system,
- A greater than anticipated BPL prizemoney which had now met the annual budget, with BPL#9 to come,
- The rebate yet to be received from the RBM change of arrangements and
- A likely reduction the Sports Science spend for 2018/19.

Overall the budget was in positive shape, although it was acknowledged that there may be a greater call on Unforeseen Circumstances applications within the Affiliation Fee area. This provision had been increased to \$4,000.

5. GENERAL BUSINESS

5.1 SGM progress

The CEO noted that as of last Friday (72) ballot slips had been received from country clubs, with a closing date of tomorrow at COB for ballot papers to be received. The CEO noted that several similar organisations had moved to electronic voting systems to

reduce wastage and improve voter compliance. Vince Del Prete noted that WASF and Little Athletics both used electronic voting with success and this was an area that could be looked at when reviewing the BWA Constitution.

5.2 Board Meeting – December

The December Board Meeting and lunch with staff was confirmed for Friday 21st December commencing at 10.00am.

5.3 Club Suspension – S Franich

The suspension of member Sonny Franich from the Stirling BC for a period of three (3) years was noted.

5.4 Staff presentation – Denise McMillan

Staff member Denise McMillan gave a detailed presentation of her role as High Performance and Inclusive Practices Officer at Bowls WA. The President thanked Denise for her excellent work in a very difficult area and encouraged her to seek volunteers via the Board as required for major events.

There being no further business the meeting closed at 10.40am.

NEXT MEETING

Friday 21st December 2018 commencing at 10.00am at Royal Perth Golf Club, followed by lunch with the staff.

DRAFT