

METROPOLITAN PENNANT COMPETITION GENERAL CONDITIONS

Metropolitan Pennant Competition General Conditions should be read in conjunction with the specific Pennant Competition Conditions of Play

Conditions of Play for Country Pennant Competitions are determined by the Country Leagues and where possible, should be consistent with the Metropolitan Pennant Competition General Conditions.

1. GENERAL CONDITIONS

Clubs entering a side or sides into the Metropolitan Pennant Competition acknowledge and agree to abide by these General Conditions and the specified Conditions of Play for each of the individual competitions which comprise the Metropolitan Pennant Competition. Clubs not abiding by these General Conditions or individual competition Conditions of Play shall incur a penalty, which may include but is not limited to; loss of points or a fine.

1.1 Integrity

- (i) Clubs and players shall respect the integrity of all graded pennant competitions conducted by Bowls WA.
- (ii) Clubs and players shall respect and support the integrity of the separate men's and women's pennant competitions.
- (iii) Clubs shall ensure that when nominating sides into specified gender competitions that they have sufficient capitated players of that gender to support the number of sides nominated for that gender.

2. ELIGIBILITY

2.1 Clubs

- (i) Only metropolitan clubs affiliated with Bowls WA may enter the Metropolitan Pennant Competition.
- (ii) A club when entering the Metropolitan Pennant Competition for the first time or applying for an additional side in that competition will generally only be eligible to enter the side into the lowest pennant division applicable; thereafter a clubs divisional entitlement will be determined by the annual promotion and demotion system.

2.2 Players

- (i) A player must be an active member in the Bowls Connect database of a club affiliated with Bowls WA.
- (ii) A player shall play in the Pennant Competition for their Home Club as defined in the Field of Play Rules (FOP).
- (iii) No player shall be permitted to play in any Pennant Competition who is under suspension or has been expelled by any State or Territory Authority or Bowls Australia.

2.3 Multiple Club Membership

Home Club is defined as the Primary Club to which a player is affiliated

A Player who is a member of more than one club;

- (i) May only play in the Bowls WA Pennant Competition for their Home Club unless a player's Home Club does not enter a side into a Defined Bowls WA Pennant Competition on the same day, A player wishing to play in that Pennant Competition for another club of which they are a member; must complete the Multiple Club Pennant Application Form and forward to Bowls WA for permission to play.
- (ii) If a country player is eligible and is granted permission via the Multiple Club Pennant Application Form to play Men's Saturday or Women's Tuesday Metropolitan Pennant, they become ineligible to play Men's or Women's Countryweek.
- (iii) A club will be forfeited to the opposition and may receive a fine if:
 - A club plays a player who is not an active member in the Bowls Connect Database or;
 - A club plays a player after the first pennant game who has not been transferred correctly.
 - A player competes who has an unresolved debt with Bowls WA or;
 - A player competes who is under suspension from Bowls WA.

3. NOMINATION OF A PENNANT SIDE

The nomination process for the Metropolitan Pennant Competitions is as follows:

- (i) Nomination forms detailing divisional/colour entitlements will be sent to each club prior to the commencement of each season.
- (ii) Clubs unable to meet the advised divisional entitlements shall at their first available opportunity inform the Bowls WA Fixtures and Events Committee in writing; that they wish to decrease or relinquish specific entitlements.
- (iii) Applications for additional Pennant Sides shall be in accordance with 2.1(ii) of these General Conditions.
- (iv) Nominations for specified gender competitions shall be in accordance with 1.1 (iii) of these General Conditions.
- (v) Clubs must nominate sides on the Pennant Entitlement Nomination Form and return completed nomination forms and applicable fees by the indicated due date.
- (vi) Clubs that will have more than one team in a colour/division will be asked at the time of the draw to grade their teams.
- (vii) Nominations are not a guarantee of placement into the specified division/colour.
- (viii) The Bowls WA Fixtures and Events Committee will assign nominated sides to divisions/colours and in the best interests of the competition be entitled to:
 - promote or demote a nominated side in order to fill a vacancy within or correct an anomaly in a pennant division/colour;
 - any such action shall be made based on the performance of a side in the previous season and;
 - A club shall be notified in writing when an adjustment occurs.
- (ix) Clubs with extra players but not enough to form a side may contact surrounding clubs during the off season to ask if they would like to enter a combined Pennant Side in the relevant Pennant Competition under the following restrictions.
 - Clubs combining to form a new Pennant Side will only be able to enter in the lowest Pennant Division of the requested competition. Completion of an Amalgamation of Pennant Team Form must be made to the Bowls WA Fixtures and Events Committee from both clubs stating who the home club will be. Combined club teams will be able to wear their own club uniform.

If a club already has an allocated entitlement in a division that is the clubs lowest side but not the Defined Pennant Competitions lowest division, they may approach another club to join with them to continue in that division. Completion of an Amalgamation of Pennant Team Form must be made to Bowls WA. Combined club teams will be able to wear their own club uniform.

4. LATE ENTRY OF A PENNANT SIDE

4.1 Prior to the commencement of the Competition:

- (i) After the closing date for annual nomination and where a vacancy exists in a division/colour additional side(s) may be accepted into the competition.
- (ii) An application for late entry must be made in writing to the Bowls WA Fixtures and Events Committee a nomination fee will apply.
- (iii) An amendment to the advertised Draw for the effected division/colour shall be placed on the Bowls WA Website and any club directly affected will be advised in writing.

4.2 After the commencement of the Competition:

- (i) In the best interests of the competition the Bowls WA Fixtures and Events Committee may accept a late entry into the competition.
- (ii) No late entry will be accepted after the half way point of the specific Pennant Competition
- (iii) Application for late entry and advice of amendments to the draw shall be in accordance with 4.1 (ii) & (iii) above.
- (iv) Allocation of seasonal points for sides affected by the late entry of a side into a division/colour shall be as follows:
 - An average of shots for and against and match points earned up to the half way point of the specific Pennant Competition shall be allocated to any side that was drawn to a bye prior to the late entry of a side.
 - An average of shots for and against and match points earned up to the half way point of the specific Pennant Competition shall be allocated to any side that has been accepted as a late entry into the competition.
 - The adjustment of points shall be made by the Bowls WA Fixtures and Events Committee at the half way point of the specific Pennant Competition

5. WITHDRAWAL OF A PENNANT SIDE

5.1 Withdrawal

- (i) A club that withdraws a side after the fixture book goes to print and up to and including the third (3rd) round of the competition will be liable for an administration fee.
- (ii) A side which is withdrawn after the commencement of the competition and up to and including the third (3rd) round of the competition will be considered not to have entered the competition; and any points and shots earned by the withdrawing side or their opposition shall not count and the position previously held by the withdrawing side in a draw may be replaced with a BYE. Or;
- (iii) May be replaced by a side which is a late entry into the competition as in 4.2.
- (iv) Notice of the withdrawal of a side and an amendment to the draw shall be posted on the Bowls WA Website and clubs directly affected notified.

5.2 Subsequent Withdrawal of a Pennant Side

- (i) A club that withdraws a side after the third (3rd) round of the competition will be liable for an administration fee.
- (ii) Opposition sides drawn to play a side which is withdrawn after the third (3rd) round of the competition shall be awarded a forfeit.
- (iii) Notice of subsequent withdrawal of a side shall be posted on the Bowls WA Website and clubs directly affected notified.

Written notice of intent to withdraw a side must be made to the Bowls WA Fixtures and Events Committee.

6. SELECTION RULES FOR A GRADED PENNANT COMPETITIONS

All clubs shall throughout the season act with integrity towards the graded pennant competition and shall adhere to the Integrity Rule when selecting players. Refer to the Integrity of Graded Pennants Policy available on the Bowls WA website.

During the home and away season Player's selection movements will be monitored via the Bowls Connect Pennant Portal.

Where there appears to be an attempt to strengthen a Lower Division at the expense of a Higher Division, the onus will be on the Club to mount a defence, rather than on the relevant Committee to prove that the Rule has been transgressed.

6.1 Selection Restrictions for all Pennant Finals

- (i) A player must have played a minimum of four (4) pennant games in that colour and/or division to be eligible for finals
- (ii) Where a Club has two or more teams in the same colour a player must have played a minimum of four (4) pennant games in that side to be eligible for finals.
- (iii) A club may promote a player to play finals in a colour and/or division higher than their regular colour and/or division if they have played a minimum of four (4) pennant games in a lower division.
- (iv) A club may apply to the Bowls WA Fixtures and Events Committee in writing to demote a player to play finals in a colour and/or division lower than their regular colour and/or division if they have not played a minimum of four (4) pennant games in the lower division only if not enough eligible players for that division are available or there are not enough players available from a lower division to be promoted.

Any club that believes a violation of the Graded Pennant Competition has occurred should put in writing their concerns to the Bowls WA Fixtures and Events Committee via their club secretary.

Bowls WA have the grounds to declare a forfeit against the team of a Club where Bowls WA deems that the Club, without a satisfactory explanation to Bowls WA, is deemed to have played a number of regular players from a higher ranked team in a lower ranked team at any time during the pennant season, in a manner likely to gain an unfair advantage or to distort the rankings of the lower ranked grade.

7. SCHEDULING AND RESCHEDULING OF FIXTURES

- (i) All games shall be played in accordance with the most recently published fixtures and conditions of play.
- (ii) Fixtures may be rescheduled for player protection according to conditions outlined in Metropolitan Pennant General Conditions Rule. Player Protection.
- (iii) After the seasons pennant fixtures have been finalised but before the first pennant fixture date is played, all clubs, in all divisions may apply on the "Alteration to Pennant Fixture" form to reschedule a pennant fixture for promotional reasons under the following conditions:

For the following conditions all club pennant sides will be treated as separate sides

- **Women's Tuesday, Friday and Men's Midweek Pennant:** If a pennant side wishes to change the date/time of a pennant fixture, it may only bring the fixture date up to one (1) day forward or push the fixture date one (1) day back
- **Men's and Women's Saturday Pennant:** Due to the commitment of results to the Sunday Times newspaper any change of date/time of Men's and Women's Saturday Pennant must see the fixture completed no later than 6.30pm on the original Saturday Pennant Date
 - All changes must be agreed upon by both sides involved with the promotional reasons noted on the "Alteration to Pennant Fixture" form and must be approved by Bowls WA before the first pennant fixture of the season
 - No Pennant fixture changes, excepting player protection, will be approved after the first pennant fixture has commenced
 - No Pennant fixture venue may be changed at any time due to inclement weather at the scheduled home venue
 - No Pennant fixture change will be approved for the last round of any Specific Pennant Competition

Note: Bowls WA reserves the right to reschedule a Pennant Fixture for promotional reasons

8. ABANDONMENT

8.1 General Abandonment of a Metropolitan Pennant Fixture by Bowls WA

- 8.1.1 Equal points shall be awarded for the General Abandonment of a fixture
- 8.1.2 Abandonment due to Extreme Weather conditions;
 - (i) In the case of extreme weather conditions or other extreme circumstances the Bowls WA Fixtures and Events Committee may cancel all games scheduled prior to the scheduled starting time.
 - (ii) Should the abandonment of a fixture be on the day of play, notification of the General Abandonment of a fixture shall be posted on the Bowls WA website.

8.2 Individual Abandonment, Delayed or Interrupted Games

When no general abandonment of a fixture has been made by Bowls WA and a club is experiencing extreme weather or other extreme conditions at their location.

8.2.1 If host clubs green or greens have been closed for the day before the start of play due to the inclement conditions;

- (i) The game is abandoned and the allocated points are equally shared.
- (ii) The Bowls WA Umpire of the Day Cancellation of Play Report must be completed by the Umpire of the Day and forwarded to Bowls WA.
- (iii) Home Clubs are required to inform visiting clubs as soon as possible.

8.2.2 If the game is delayed at or after the scheduled start of play:

- (i) Whether the game has commenced at the scheduled start time or has been delayed, the game may not be abandoned until a minimum sixty (60) minutes cumulative time has elapsed unless the Umpire of the Day permanently closes the greens within this period.

Note: The scheduled roll up time is not the scheduled start of play
- (ii) If trial ends cannot be played or completed before the scheduled start time then all remaining trial ends will be considered completed and the start of the game is to commence as soon as the Umpire of the Day decides.

- (iii) If the Umpire of the Day in consultation with the team managers believe play may be able to get under way shortly after the sixty (60) minutes cumulative time has elapsed, play may be delayed a further thirty (30) minutes cumulative.
- (iv) If after the full ninety (90) minutes cumulative time is reached and play has not commenced or recommenced or is again delayed, the game must be abandoned by the Umpire of the Day.
- (v) When extreme conditions continue to interrupt play see (i) and (iii) above; Team Managers shall consult with the Umpire of the Day, who, as sole arbiter, shall make the decision to abandon or continue play for all sides at the venue.
- (vi) If the prescribed number of ends has been played to constitute a game prior to the abandonment of play the game shall be considered as completed.
- (vii) If the prescribed number of ends have NOT been played to constitute a game prior to the abandonment of play it is an incomplete game.
- (viii) If a game is incomplete when play is abandoned the points shall be shared equally.
- (ix) The Bowls WA Umpire of the Day Cancellation of Play Report must be completed by the Umpire of the Day and forwarded to Bowls WA headquarters within 48 hours of the abandonment.

8.2.4 In the case of a Club having one or more greens closed at the start of play due to inclement weather, but also have one or more Greens open, the following conditions will apply:

- (i) The Club MUST use the Open Green/s if fit for Pennant and ALL teams at home on the day are able to be accommodated on the available green/s at the start of play.
- (ii) The Club may NOT use the Open Green/s if all teams at home on the day are NOT able to be accommodated on the available green/s at the start of play.

8.2.5 In the case of a Club having one or more greens closed after the start of play but also have one or more Greens open, the following conditions will apply:

- (i) If play is suspended by the Umpire of the Day due to continued inclement weather under rule 8.2.2 all fixtures on all greens at the venue are abandoned.
- (ii) If green/s are closed by the Umpire of the Day during the course of the game due to a green becoming unplayable or dangerous e.g. flooding, then games on those green/s are abandoned only. If other green/s at the same venue are still safe and playable and the games are not abandoned by the Umpire of the Day under rule 8.2.2 play may continue on those green/s.

Note: When the host club permanently closes their green/s for the day prior to the Umpire of the Day being called upon to make a decision under rules 8.2.1, the club may be later asked to justify that decision if visiting teams see fit to protest the clubs decision to close their greens.

8.3 Completed Game

A prescribed number of ends are required to be completed in competitions between sides to constitute a game. The required number of completed ends is dependent on the number of teams which make up the side. Refer to the individual Pennant Competition Conditions of Play.

8.4 Incomplete Game

A game which has commenced but play has been abandoned prior to the prescribed number of ends that constitute a game have been played.

8.5 Games rescheduled due to Player Protection

- (i) In the case of General Abandonment, games that have been rescheduled from that round due to player protection will also be treated as abandoned.
- (ii) Rescheduled games that are Individually Abandoned may not be rescheduled again and will be treated as a draw.

8.6 Pennant Games scheduled to be played on a day other than the regular Pennant Day

When a General Abandonment is called for a round of Pennant, all games attached to that round regardless as to whether they have been scheduled for a day in the future or have already been played, will be considered abandoned and the points shared.

9. FORFEIT

- (i) A Club is required to forfeit their lowest side first unless extenuating circumstances occur as approved by Bowls WA
- (ii) A side forfeiting a game is required to notify the opposition side concerned as early as possible to avoid any inconvenience to that side.
- (iii) The home side is responsible for entering a forfeit into the Bowls Connect website.
- (iv) A side that receives a forfeit shall be awarded all points, and the average shots for and against (percentage) from the round. If the awarded percentage has a negative effect on the sides current percentage, then no percentage will be awarded.
- (v) A player whose name appears on the Pennant Result Sheet may not have played in another game in that round.

Penalty:

- A side that forfeits will be fined for each offence.
- A side that forfeits a game during the Finals and Promotion Play-Off series shall be disqualified from further participation in the series.
- The second game that a player plays in the same round will be considered a forfeit

10. BYE

10.1 In the event of a bye, no points shall be awarded.

10.2 Inequality of byes within colours during the Home and Away Rounds

- (i) If in a colour within a division there is inequality of byes the Bowls WA Fixtures and Events Committee may redraw the fixture in the best interest of the competition.
- (ii) All changes to the draw shall be displayed on the Bowls WA website.
- (iii) If it is not possible or practical to re-draw the colour, the Bowls WA Fixtures and Events Committee will determine the points and percentage allocation at the completion of the first round of Home and Away fixtures.
- (iv) If an inequality of byes occurs during the second round of Home and Away fixtures, the Bowls WA Fixtures and Events Committee will determine the points and percentage allocation at the end of the Home and Away season taking into account only the second round of fixtures.
- (v) The points and percentage allocation will be determined using the following formula:
 - Points** – the average number of points gained per week by the relevant team over the course of the home and away round will be added to the team's total points. If more than one bye needs to be compensated for, the average number of points added to the final total will be multiplied by the number of byes.
 - Percentage** – the average percentage gained or lost per week over the course of the home and away round.

10.3 Inequality of byes between colours when determining rankings for Pennant Finals

10.3.1 2nd Division and below that take part in Pennant Finals

- (i) If one or more colours have byes during the home and away season meaning they play less games than other colours in the division, the Bowls WA Fixtures and Events Committee will determine the points and percentage allocation to the effected teams to bring them in line with the amount of games played in other colours at the end of the home and away season will be added or subtracted to the clubs total .
- (ii) The points and percentage allocation will be determined using the following formula:
 - Points** – the average number of points gained per week by the relevant team over the course of the home and away season will be added to the team's total points. If more than one bye needs to be compensated for, the average number of points added to the final total will be multiplied by the number of byes.
 - Percentage** – the average percentage gained or lost per week over the course of the home and away season will be added or subtracted to the clubs total.

11. LATE APPEARANCE

- (i) 30 minutes is allowed beyond the scheduled starting time.
- (ii) If at the end of 30 minutes, and no extenuating circumstances exist, a player is not present for one or more teams, play should commence in accordance with Laws of the Sport of Bowls.
- (iii) If at the end of 30 minutes, and no extenuating circumstances exist, a side or sufficient players from the side are not present the opposing side will be awarded a forfeit. Laws of the Sport of Bowls.
- (iv) In the case of extenuating circumstances (e.g. Major freeway hold-up), every effort should be made to notify the host club and the Controlling Body

12. CROSS GENDER SUBSTITUTION

All Players who play any Pennant Competition under Cross Gender Rules must do so under the following General Conditions:

- (i) Must conform to the rules for side dress in accordance with Bowls WA Field of Play Rules.
- (ii) Must play under the Specific Pennant Conditions of Play e.g. Extreme Weather Rules.

12.1 Women Substituting in Men's Saturday Pennant Competition 4th Division and Below

Women who do not play in the Women's Tuesday Pennant Competition and their club does not enter a side in the Women's Saturday Pennant Competition are eligible to play in Men's Saturday 4th Division and Below under the following conditions:

- (i) Will not be regarded as substitutes and therefore may be selected in any position.
- (ii) Clubs will be required to submit a list of eligible Women to the Bowls WA Fixtures and Events Committee before the first Pennant game of the season.
- (iii) When a club wishes to change the eligibility of a woman to play Women's Tuesday Pennant or Men's Saturday Pennant during the season, permission must be sought from Bowls WA prior to them playing a fixture in the relevant competition.
- (iv) During the season clubs may add or subtract names to the previously submitted list by providing notification to Bowls WA via email from the club secretary if a woman becomes eligible or ineligible for the Women's Tuesday Pennant or Men's Saturday Pennant Competitions.
- (v) Where Clubs have multiple teams in 4th Division and below, women may be chosen in any of those teams under 12.1 conditions

12.2 Women Tuesday Pennant and Women's Saturday Pennant Players Substituting in Men's Pennant

Women from the club's lowest division playing in the Women's

Tuesday/Saturday Pennant Competition may play in the opposite gender's pennant competition with the following conditions:

- (i) Cannot be selected if eligible players of the opposite gender are available.
- (ii) May only play in the club's lowest division and are regarded as substitutes. Laws of the Sport of Bowls.
- (iii) Substitute/s must be identified on the Pennant Result Sheet.

If a Woman is found to be playing both Men's Saturday and Women's Tuesday Pennant concurrently under 12.1, the Bowls WA Fixtures and Events Committee may forfeit all fixtures involved.

12.3 Women Substituting in Men's Saturday Pennant Competition 3rd Division and Above

When a Club's lowest division is 3rd Division or above, women from the club's lowest division playing in the Women's Tuesday Pennant Competition or where there is no Women's Pennant team may play in the opposite gender's pennant competition with the following conditions:

- (ii) Cannot be selected if eligible players of the opposite gender are available.
- (iii) May only play in the club's lowest division and are regarded as substitutes. Laws of the Sport of Bowls.
- (iv) Substitute/s must be identified on the Pennant Result Sheet.

12.4 Men Substituting in Women's Pennant

Men from the club's lowest division playing in the Men's Saturday/Midweek Pennant Competitions may play in the opposite gender's pennant competition with the following conditions:

- (i) Cannot be selected if eligible players of the opposite gender are available.
- (ii) May only play in the club's lowest division and are regarded as substitutes. Laws of the Sport of Bowls.
- (iii) Substitute/s must be identified on the Pennant Result Sheet.

12.5 A Club with less than 10 Female Members

Where a bowling club does not have a ladies pennant side and the number of active female members in the Bowls Connect database is less than ten (10) then those members, following pre-season notification to the Bowls WA CEO by the Club, may play in their Home Club's designated Men's pennant competition without restriction and in whatever division their skills merit, as deemed by the club's selectors.

In extenuating circumstances clubs may seek dispensation by contacting the Bowls WA Chief Executive Officer.

Penalty: When Cross Gender Substitution is contravened; the opposing team will be awarded a forfeit.

13. PLAYER PROTECTION

A club having two (2) or more pennant players from the same side competing or officiating in an official BA Interstate, National or International competition as selected, as an invited player, as a direct entry or via Western Australian Qualifying Events, and the player's club has a simultaneous pennant fixture that the players would normally play in, the fixture may be rescheduled as follows and under the following circumstances:

- (i) The players requiring protection must be regular players in the same pennant side.
- (ii) If Bowls WA feels it is impractical to reschedule one (1) or more pennant games to accommodate the missing players, player protection may not be allowed.
- (iii) Men's Saturday and Women's Tuesday Pennant Competitions; all games affected by the absence of players will be rescheduled to an alternative date by Bowls WA. Requests for re-scheduled games must be made on the "Alterations to Fixture Form" to the Bowls WA Fixtures and Events Committee.
- (iv) The rescheduling of fixtures Metropolitan Pennant Competition General Conditions will apply.

14. INTERSTATE PENNANT DECLARATION

Using the Bowls Australia "Interstate Pennant Declaration" form metropolitan clubs may select players who have interstate home club status, to play Metropolitan Pennant under the following conditions:

- (i) The Interstate Pennant Declaration form is completed and submitted to Bowls WA for approval
- (ii) Each club may only play a maximum of one (1) interstate player per Pennant Fixture
- (iii) A player may play a maximum of three (3) pennant fixtures before being required to submit an "Interstate Clearance" form to change Home Club status

15. ATTIRE FOR PENNANT SIDES

Attire for pennant sides is in accordance with Field of Play Rules.

16. GREENS

Bowls WA Greens and Infrastructure Policy will apply.

17. PRACTICE

No practice by any player engaged in any pennant game on that day, with the exception of trial ends, shall be permitted on the green to be used 90 minutes prior to the commencement of the game.

Penalty: Any infringement may incur a fine.

18. BOWLS STICKERS

18.1 Home Games

The Bowls WA nominated sponsor stickers when applicable must be used by the home side. Bowls WA will advise clubs annually of the requirement to use BWA sponsor stickers.

18.2 Club and Club Sponsor Stickers

If there is no recognised sponsor for the Metropolitan Pennant Competition; clubs may apply in writing to the Bowls Management Committee to use club or club sponsor stickers for their home games.

18.3 Finals and Promotion and Challenge Play Off series

Side Managers shall toss for the use of the mat at neutral venues, the side winning the toss shall be considered the Home side and when applicable shall use Bowls WA nominated sponsor stickers.

19. RINK DRAW

- (i) The draw for the rinks and opponents of each team shall be decided jointly by the Side Managers, who shall exchange cards and then shuffle them. The cards of one side shall be placed (separately) name downwards by one manager and the cards of the other side placed one on each. The draw for the rink on which the teams shall play will be made by the Side Managers and placed on the cards as drawn.
- (ii) If the visiting side's cards are not available 15 minutes prior to the commencement of the game, the Home Side Manager may arrange for the Umpire of the Day to conduct the rink draw in order for trial ends to commence.

20. SUBSTITUTES AND PLAYING SHORT

- (i) If during a game a player is unable to continue an eligible player may be used as a substitute with the permission of the Umpire of the Day.
- (ii) If a substitute is not available, the team must play with three (3) players, with the order of play maintained by the second of the complete team playing consecutive bowls.

Team	1 st bowl	2 nd bowl	3 rd bowl	4 th bowl	5 th bowl	6 th bowl	7 th bowl	8 th bowl
A	Lead	Lead	Second	Second	Third	Third	Skip	Skip
B	Lead	Lead			Third	Third	Skip	Skip

- (iii) If a team with a substitute already playing has another player withdraw, the team may play with three (3) players. As per 20(ii) above.
- (iv) If a team of three (3) players with a substitute already playing has another player withdraw, that team, as well as the side must forfeit
- (v) No team may play with less than three (3) players; if no substitute is available and one of the three players can not continue the side must forfeit.

21. COMPLETION OF PENNANT RETURNS AND INPUTTING RESULTS

21.1 Home and Away Pennant Returns

- (i) There is no requirement for the Home Side to forward the Pennant Result Sheet to Bowls WA.
- (ii) The Home Side is responsible for holding onto the Pennant Result Sheet in case final results need to be confirmed at a later date
- (iii) Sides Managers are to complete the Pennant Result Sheet in full, showing the names of the players who were selected for their sides. Note: Players names must be as per the Bowls Connect Database, no nicknames or abbreviated surnames are to be used.
- (iv) If the selected player/s is/are unable to play and substitutes are not available, a notation "DID NOT PLAY" is to be marked beside the player/s name.
- (v) Any substitute used must have the word "SUB" marked next to their name.
- (vi) Cross Gender substitutes are to be clearly identified with an "M" or "F" circled next to the player's name.
- (vii) The Home Side Manager must ensure that the name of the Umpire of the Day is entered on the form
- (viii) At the completion of the game the Side Managers are responsible for recording and totalling individual rink (team) scores and aggregate points and recording the name of

the winning side. Once agreement has been reached that the scores and points are correct the form shall be signed by both Managers.

21.2 Inputting Results into Bowls Connect

- (i) The Home Side is responsible for inputting the final scores into the Bowls Connect Website
- (ii) The Away Side is responsible for confirming the final scores into the Bowls Connect Website
- (iii) A Club Representative is responsible for inputting team names into the Bowls Connect Website

21.3 Byes, Forfeits, Rescheduled and Abandoned Games

- (i) A Pennant Result Sheet is not required to be lodged for a BYE.
- (ii) A Pennant Result Sheet is not required to be completed in the case of a General Abandonment of a Fixture by Bowls WA
- (iii) The Home Side Manager is responsible for completing the Pennant Result Sheet and the accompanying Umpire of the Day Cancellation of Play Report for individually abandoned games

21.4 Finals and Promotion and Challenge Play Off Series

- (i) It is the responsibility of the hosting venue to coordinate with visiting teams to ensure all results are inputted into the Bowls Connect Website.
- (ii) It is the responsibility of the club named in the home team position in the fixtures to ensure the final scores are inputted into the Bowls Connect Website.
- (iii) It is the responsibility of the club named in the visiting team position in the fixtures to ensure the final scores are confirmed in the Bowls Connect Website.

There is no requirement to send the Pennant Result sheet to Bowls WA unless a protest is made

22. SIDE MANAGER

22.1 Appointment

Clubs are responsible when appointing a Side Manager for each of their Pennant Sides, to ensure the Managers are aware of their duties and the importance of accuracy when completing the Pennant Result Sheet and other related forms.

22.2 Roles and Responsibilities

- (i) Each Side Manager is required to have a copy of these General Conditions and the Conditions of Play for the relevant Pennant competition.
- (ii) To record the players' names, date, division, colour and rink numbers on the score cards before the game.
- (iii) To prepare the Pennant Results Sheet in accordance with Rule 21 of these General Conditions.
- (iv) To effect the rink draw in accordance with Rule 19 of these General Conditions.
- (v) To ensure Pennant Results are inputted into the Bowls Connect Website (Home Team)
- (vi) To ensure Pennant Results are confirmed in the Bowls Connect Website (Away Team)

23. Protest Procedure for Bowls WA Pennant Competitions

23.1 The following procedures cover protests where a side wishes to lodge an appeal against an umpires or club officials decision at the conclusion of a fixture.

- (i) At the end of the fixture the manager making the protest is to tick the appropriate box on the Pennant Return Sheet.
- (ii) Both managers are required to sign the Pennant Result sheets acknowledging the provisional result and that a protest against the result has been made.
- (iii) The Home club is to fax or email the Pennant Result sheet to Bowls WA as soon as possible.
- (iv) The protesting club has until midday the following work day to submit the official protest in writing explaining the exact nature and circumstances of the protest and to deposit the \$50 protest fee to Bowls WA.
- (v) The Bowls WA Fixtures and Events Committee will investigate the circumstances and make a decision when both clubs will be informed of the decision in writing.
- (vi) The Bowls WA Fixtures and Events Committee will make any change to the provisional result that is required.

Note: If the written protest or \$50 protest fee is not received by Bowls WA by midday the following work day, the protest will be considered as not having been made and the result will be considered final.

If a team manger does not tick the appropriate box on the Pennant Result sheet, a later protest against the final result will not be considered.

If at the end of the process the protest is seen as a valid concern, whether the protest is successful or not, the \$50 protest fee will be returned to the protesting club.

If at the end of the process the protest is seen as spurious or having no basis the \$50 protest fee will be forfeited.

23.2 Appealing a Bowls WA Operational Committee Decision or fine or administration fee

Any administration decision by a Bowls WA Operational Committee, fine or administration fee imposed, may be appealed through the following process:

- (i) A written appeal with an explanation and listing all mitigating circumstances is to be lodged with the Bowls WA Management Committee within 48 hours of the written notification of the decision.
- (ii) The Bowls WA Management Committee will consider the appeal, and provide the lodger with a written copy of their findings.
- (iii) A Sub Committee of seven (7) members of the Bowls WA Management Committee, one being the Chairman, will hear appeals on operational committee decisions made, if, the full Bowls WA Management Committee was not due to convene a normal meeting within (10) working days of receipt of the appeal. The committee would comprise three male and three female members and be selected on a rotational basis as required
- (iv) The decision of the Bowls WA Management Committee is final.

23.3 Protest Procedure Against a Sub Standard Surface in Bowls WA Pennant Competitions

- (i) The protesting club has until midday the following work day to submit an official protest on the Greens Protest Form found on the Bowls WA Website under Club Assistance/Forms and Documents/Pennant Forms and to also deposit the \$50 protest fee to Bowls WA.
- (ii) The Bowls WA Greens and Infrastructure Committee will investigate the circumstances and make a decision when both clubs will be informed of the decision in writing.
- (iii) The Bowls WA Fixtures and Events Committee will be informed of the decision and make any change to the provisional result that is required.

Note: If the written protest or \$50 protest fee is not received by Bowls WA by midday the following work day, the protest will be considered as not having been made and the result will be considered final.

If at the end of the process the protest is seen as a valid concern, whether the protest is successful or not, the \$50 protest fee will be returned to the protesting club.

If at the end of the process the protest is seen as spurious or having no basis the \$50 protest fee will be forfeited.

24. Umpire of the Day Appointment

- (i) Venue Clubs are to appoint an accredited Umpire where available to act as the Umpire of the Day.
- (ii) If the venue club does not have an accredited Umpire a visiting accredited Umpire may be appointed to officiate and act as the Umpire of the Day.
- (iii) If no Umpire is available then a competent player from the home side should be appointed to act as Umpire of the Day

25. SMOKING, CONSUMPTION OF ALCOHOL

Any lit or unlit smoking implement, electronic cigarettes and alcoholic beverages are not permitted on the greens during any Bowls WA Competition or Event.

Bowls WA strongly encourages clubs to define a smoking area well away from the playing surfaces.

Penalty:

- (i) For the first offence on that day, the player shall be warned by the Umpire of the Day.
- (ii) A player committing the same offence for the second time on the same day, shall be disqualified from the game and no substitute shall be permitted

The Side will be allowed to play a player short and continue playing according to General Pennant Condition 20. Substitutes and Playing Short.

26. USE OF MOBILE PHONES AND ELECTRONIC DEVICES

All mobile phones must be turned to silent (or vibrate) whilst play is in progress.

- 26.1 In the case of a pending emergency situation, permission to set a mobile phone to an audible tone must be given by the Umpire of the Day.
- 26.2 Mobile phones may Not be used on the greens at any time whilst play is in progress on any rink
- 26.3 Mobile phones may be used away from the greens as long as play is not disrupted or held up.
- 26.4 Electronic Devices are not permitted e.g. iPods or Radios
- 26.5 Players who require the use of any Electronic Device for medical reasons should notify the Umpire of the Day before the start of play.

Penalty:

Any Player that is seen by the Umpire of the Day or is reported to the Umpire of the Day to be disrupting or holding up play by using a mobile phone

- For the first offence on that day, the player shall be warned by the Umpire of the Day.
- For the second offence a fine will be applied and thereafter a fine for each and every continuing offence.

27. FINALS AND PROMOTION AND CHALLENGE PLAY OFFS

27.1 Ladder Position Determination During The Home And Away Season

During the Home and Away season a team's ladder position within their colour will be determined in the following order

- Overall Pennant Points
- Shots Up
- Percentage

27.2 Eligibility

- (i) A player must have played in at least four (4) pennant games in the specified competition for their home club (whether completed or not, including abandoned games) in the current season to qualify for the Finals and Promotion and Challenge Play Offs.
- (ii) A Player that has transferred clubs must play at least four (4) pennant games with the club they have transferred to, to be eligible to play in the Finals and Promotion and Challenge Play Offs for that club.
- (iii) A club with insufficient eligible player/s as per clause 24.1(i) may make written application to the Bowls WA Fixtures and Events Committee, to play unqualified player/s. The Fixtures and Events Committee shall stipulate the position in which an unqualified player/s shall play.
- (iv) A player who has played in a final in a lower division/colour is eligible to play in a subsequent final in a higher division/colour
- (v) When a pennant competition has divisions with less than eighteen (18) rounds the Bowls WA Fixtures and Events Committee reserves the right adjust the qualifying number of games for finals to a number less than four (4) pennant games

27.3 Determining a Winner

- (i) For all games during the Finals and Promotion and Challenge Play Offs, the winner shall be determined by the side with the highest aggregate.
- (ii) In the event of a tied aggregate, one extra end shall be played on all rinks.
- (iii) The extra end shall be played from where the previous end was completed.
- (iv) Side Managers shall toss for the mat in the extra end.
- (v) If a tie remains after the completion of the extra end, additional extra ends shall be played until a winner is determined with Side Managers tossing for the mat for each and every extra end (Laws of the Sport of Bowls).

27.4 Determining Preliminary Final Green

- (i) When played on the same day as Semi Finals, the Preliminary Final Green shall be chosen by the Club with the higher points scored over the home and away season.

27.5 Determining Grand Final Green

- (i) When played on the same day as Semi Finals, the Grand Final Green shall be chosen by the Competing Club with the higher points scored over the home and away season

28. Death at the venue or in transit

28.1 Death in transit

Should a Players Death occur in transit, the match in question is immediately abandoned.

28.2 Death at the venue

- 28.2.1 Should there be a death of a player immediately prior to or during the match, that match will be abandoned.

- 28.2.2 Should there be a death of a player, official, spectator, employee or any other person not directly involved in an individual match, the commencement or continuation of that match will require the joint agreement of the respective team managers. Should agreement not be reached, the match will be abandoned.

28.3 Pennant Fixtures

- 28.3.1 Should abandonment occur during any pennant fixture and the required number of ends to constitute a game has been completed, then a winner shall be determined at the time play ceased.
- 28.3.2 Should there not be a constituted game, then the fixture will be treated as abandoned and equal points shall be awarded to both teams.

28.4 Finals

In the case of a finals fixture and the required number of ends to constitute a game has not been completed:

- (i) If occurs in a semi or preliminary final the highest placed team at the end of the home and away fixtures shall be declared the winner and advance to the next final.
- (ii) If occurs in a Grand Final the match shall be declared a draw and both teams will be considered equal Pennant winners.

29. PRIZES

Clubs winning the Grand Final in each Pennant Division shall be presented with:

- A Pennant Flag
- A Pennant Plaque

Players playing in the winning side in the Grand Final shall be presented with a Pennant Badge*.

*Clubs may order and purchase at cost extra Pennant Badges for players that did not play in the Grand Final, but were part of the side throughout the season

30. Standard Forms

The following Standard Forms are available from the Bowls WA Website www.bowlswa.com.au

- Multiple Club Pennant Application
- Umpire of the Day – Cancellation of Play Report
- Umpires Infringement Notice
- Amalgamation of Pennant Team Form
- Alterations to Fixture Form