



## **MINUTES of the Board of BOWLS WA**

Meeting held on Monday 22<sup>nd</sup> October 2018 at Bowls WA Headquarters commencing at 8.00am.

### **1. PRESENT**

Kerry Andersen, Lisa Featherby, Ross Warburton, Debbie Capper, Vince Del Prete, Hendy Cowan

#### **1.1 In attendance:**

Ken Pride (CEO)

#### **1.2 APOLOGIES**

Larry Bandy, Marc Abonnel

#### **1.3 CONFLICT OF INTEREST**

Nil.

#### **1.4 CONFIRMATION OF MINUTES**

The Minutes of the Meeting held on Friday 21<sup>st</sup> September 2018 were confirmed as a true and accurate record.

**Moved: Debbie Capper**

**Seconded: Ross Warburton**

**Agreed**

### **2. STRATEGIC ITEMS FOR DECISION**

Nil.

### **3. STRATEGIC ITEMS FOR DISCUSSION**

#### **3.1 National Affiliation Fee**

The CEO had tabled the Bowls Australia Affiliation Fee Review Committee minutes, of which he is a member, which offered two possible alternatives for future BA – STA affiliation models. One model is as tabled at recent BWA Board Meeting's which focussed on a percentage fee based upon the total take of STA affiliation fees per annum. A second model floated is a percentage based on total turnover from respective STA's.

The models were discussed and the pros and cons noted for each, with a clear preference for the model based on affiliation fees received. It was believed this was the most transparent model and subject to the least variation, noting that government grants, sponsorship, contra arrangements with partners and the like all contributed to a less than clear picture if based upon total turnover.

Secondly once the model is agreed upon a more detailed discussion will be required as to what services BA include within that fee. There may be a simpler method of the STAs picking up their own costs for travel, Bowls Link and the like and reducing the percentage fee paid through affiliation. It is accepted that each STA may have a differing opinion on this given that affiliation models have changed across STAs since the uniform charging of capitation three years ago.

<b>Action: The President and CEO to make the BWA position known at BA meetings later in the week.</b>
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#### **3.2 SCB meeting / BA AGM**

The agenda's for the forthcoming SCB meeting and BA AGM on the Gold Coast were noted. BA would be required to have a ballot for Director's with three nominees for two vacant positions. The President was given approval to cast the WA vote(s) as she saw fit. **NOTED.**

#### **3.3 BA / RBM proposal**

The proposal received from BA was discussed at length. It is the Board's position that no further increase in KPIs should be loaded onto either RBM and that a conciliatory approach should be taken to ensure the continued job satisfaction of all parties.

The President and CEO would take the Board's position in terms of monetary compensation to BA at the national meetings later that week and report back to the Board at the November meeting. The direction of any monetary compensation would be towards the successful implementation of the *Winning Drive* program, which very much mirrors the KPIs of the RBMs.

**Action: The President and CEO with Bowls Australia accordingly.**

### **3.4 Board Member appointment**

It was noted that the Board remained one elected member short of a full committee and given the likely retirement position of some current members, there was some urgency in appointing that role. All Board members were put on notice to seek appropriate nominees with the skill set required for the position.

Hendy Cowan recommended that clubs be made aware of the need to fill the position and to seek Expressions of Interest from interested parties. The Board were happy for this to proceed.

**Action: The CEO as required.**

## **4. OPERATIONAL ITEMS – REPORTS**

### **4.1 President**

Kerry tabled her written report and thanked Larry Bandy for Chairing the September meeting in her absence.

The strong performances of the Under 18s and Over 60s teams was noted in particular the Silver Medal of Jack East in the Boys Singles and the Ladies Over 60s team you finished with an agonizing silver medal. Mention also made of the Men's Over 60s who won 15 from 21 rinks over the tournament for 4<sup>th</sup> place.

Issues surrounding the Stirling BC were noted and discussed as were issues at a number of clubs this season. The majority were internal issues that had been handled indifferently and the continued efforts to increase club capacity in the area of Governance was a growing necessity. It is hoped the *Winning Drive* program may assist.

### **4.2 CEO**

The CEO tabled his report which was accepted.

### **4.3 Bowls Management**

The Minutes of the BMC meeting of 8<sup>th</sup> October were noted. In particular the formation of a *Future of Bowls* sub-committee was discussed with the CEO drawing up a recommended Terms of Reference for the committee to work within. The November BMC meeting will look to approve the ToFR and in due course the Board will be provided with monthly reports and recommendations in mid 2019. **NOTED.**

### **4.4 Club Development**

Vince Del Prete noted the Minutes of the 16<sup>th</sup> October meeting and highlighted a number of points including:

- The success of the initial three Club Compliance courses in association with Clubs WA,
- The need to finalise any advice that will be required for clubs to complete their Constitution reviews to satisfy changes to the Incorporated Associations Act,
- Timings around the introduction and transition to *Bowls Link*,
- The next phase of the Gotta love the Bowlo campaign, which will incorporate real life videos of bowlers and volunteers and the reasons they joined the sport and the benefits they are deriving from it.
- The addition to the committee of Simon Alden who oversees the Bowls 360 website and an accountant to a number of metropolitan clubs.

### **4.5 Accounts to 30<sup>th</sup> September**

Lisa Featherby reported on the accounts and their proximity to budget. The November six monthly review of the budget will be presented to the Board, which following attraction of additional sponsorship will provide a projected cash surplus. This will however be determined by the returns of affiliation fees through the Unforeseen Circumstances applications and the level of depreciation that is agreed with the auditors for 158 Main Street; notwithstanding this being a non-cash item in the Profit & Loss.

The CEO noted that at this time there were seven requests for an Unforeseen Hardship application with a likely increase in that number prior to the closing date at the end of November.

## **5. GENERAL BUSINESS**

### **5.1 SGM progress**

The CEO updated the meeting on the progress of the SGM. The country clubs had been forwarded their ballot papers as per the closing date of the 19<sup>th</sup> October, with a return date of 27<sup>th</sup> November.

It was agreed the meeting would commence at 11.00am at a venue to be confirmed, noting the requirements of men's pennant that afternoon. It was also noted the importance of having a quorum of 31 clubs in attendance to allow the meeting to proceed.

### **5.2 Morley BC presentation**

Lisa noted she had made a presentation to the Morley ladies which had been very well received, providing an opportunity for a Board member to be seen advising club members – a positive and one of our operational targets for 2019.

There being no further business the meeting closed at 9.55am.

### **Next Meeting**

**Monday 26<sup>th</sup> November at 7.30am for 8.00am.**

<https://bowlswa.sharepoint.com/Shared%20Documents/Administration/Board%20BWA/2018-19/Minutes/Minutes%20-%20October.docx?web=1>