



Winning Drive Certified Checklist



This list will help you keep track of what tasks your club/committee has/hasn't completed as well as a summary of what each of the task are.

Constitution Update

Updating your club constitution by adopting the appropriate changes made to the *Incorporated Associations Act 2015*. If not sure of changes ask Club Development Coordinator or complete Club Committee Compliance Course, where changes will be discussed among other things.

Strategic Plan

A strategic business plan is the summary and evaluation of the planning processes and outlines where your club or association wants to go and the necessary steps to get there. A template and example can be provided to you via the Club Development Coordinator or found on the Bowls WA or Bowls Australia websites.

OR

Top Club

This training course engages club members in developing club values, vision and identifying appropriate and inappropriate behavior as part of developing a year-long plan. A course in which 3-4 committee members attend with a laptop and before the program a survey is given to club members, filled out and returned. You can register via your Regional Bowls Manger or through the Club Development Coordinator.

Committee Compliance Course

This training course has been developed to assist the management committees and boards of incorporated clubs within Western Australia in the governance of their clubs under the Associations Incorporation Act 2015. Management under the Liquor Control Act 1988 has also been included for licensed clubs. This is a comprehensive course that is essential for new Club Committee Members or experienced Club Committees looking to refresh their knowledge and gain new tools.

Annual Meeting with Your Regional Bowls Manager

Arrange a meeting with your Regional Bowls Manager to discuss any issues or concerns your club is having or just to provide them with a quick update on how your club is going. Also discuss if the tools and resources provided are assisting in the operation of your club or any issues that have come up in using them.

WA North – Clive Adams
0408 136 831
cadams@bowls.com.au

WA South – Steve Unsworth
0418 890 680
sunsworth@bowls.com.au

For more information or assistance don't hesitate in contacting the Club Development Coordinator.

kaitlin@bowls.com.au

93400 805