



MINUTES of the Board of BOWLS WA

Meeting held on Monday 1st July 2019 held at Bowls WA commencing at 7.45am.

1. PRESENT

Kerry Andersen, Lisa Featherby, Ross Warburton, Debbie Capper Larry Bandy, Vince Del Prete, Marc Abonnel, Hendy Cowan

1.1 In attendance:

Ken Pride (CEO)

1.2 APOLOGIES

Nil

1.3 CONFLICT OF INTEREST

Ross Warburton noted a Conflict in the appointment of two individuals to join the CEO, in the interviewing for the Academy Coach role. **NOTED.**

1.4 CONFIRMATION OF MINUTES

The Minutes of the Meeting held on Friday 24th May 2019 were confirmed as a true and accurate record.

Moved: Larry Bandy

Seconded: Vince Del Prete

Agreed

2. STRATEGIC ITEMS FOR DECISION

2.1 BWA Academy Coach – selection panel

As per the Policy the Board was required to appoint two members (in addition to the CEO) to act as an interviewing panel for the appointment of State Coaches & Selectors. The Board duly appointed Larry Bandy and Vince Del Prete to act in this capacity. **NOTED.**

2.2 Bowling Arm state uniform

The CEO noted the initial drawings for a WA Bowling Arm state team top, with official BWA logo incorporated. There was general discussion on the levels of permission required to use the logo, how that fits with the use of non BWA sponsors and the position of BA and other STAs on similar matters.

It was agreed that the use of the official logo must be protected and approval sought from the Board in its use. To resolve this instance the logo has been removed and replaced with a stylized swan as per the old state uniforms. This is a general matter being considered by all STAs and Bowls Australia for future discussion and agreement.

The agenda item of the Audit Report was delayed until later in the meeting.

3. STRATEGIC ITEMS FOR DISCUSSION

3.1 High Performance opportunities

3.1.1 WBNSW

The President had been in communication with the President of WBNSW to further discussions on a Quad Series. No further information was forthcoming at this time.

3.1.2 Hong Kong LBA

The CEO noted that he, Matt Ngui and Glenn Morley (DSR) had met to discuss funding opportunities for a mutual relationship with Hong Kong and other SE Asian nations. Opportunities do exist but would require a longer-term plan, agreements from all stakeholders and a business case that may expand outside of bowls into areas of commerce. At this time, we await confirmation from Hong Kong as to the success or otherwise of their funding applications; from there further action will be taken as required.

3.2 Operational Plan update

The CEO noted a staff meeting the previous week that commenced the process of drawing up the 12-month Operational Plan for 2019/20. This would build upon that carried out last year and again highlight the key priorities for the year. A finalized report will be tabled for the August Bboard Meeting, with updated progress for quarter one.

3.3 Melville BC update

The CEO tabled an update from the City of Melville on the Motion supported by the City to consider re-development options and future community requirements for the Tompkins Park facility. The Motion which passed 7-6 was noted as was the comments on the Melville and Mt Pleasant BC. No further action until the full review is completed and report provided to Council. At this time, we continue to proceed with both clubs incorporated into the 2019/20 pennant season.

3.4 DSR – Industry Investment Program

A Letter of Offer from the Minister was tabled to advise the state government funding levels for BWA for the period 2019-20 to 2021-2022. The funding level was guaranteed for the next 12 months with the ability to increase in subsequent years as part of the increment review process.

The placement within Category C was noted and discussed, as were the Women in Leadership and other categorization targets. A copy of the categorization tables would be forwarded to the Board for further detailed information.

Action: The CEO as required.

3.5 Bowls Premier League meeting

The CEO had previously distributed notes taken from the BPL Licensees meeting held on the Gold Coast on 13th June. The major points were noted including the likely change in competing franchises. It was agreed at this time that the competing franchises would remain at (8).

A reduction in license fee was announced by BA to the incumbent licensees; due in no small part to the successful negotiations with CrocMedia and production/sponsorship agreement.

3.6 STA CEOs meeting with Bowls Australia

The CEO further distributed notes made from the CEOs meeting held on the Gold Coast on the 12th June. The major points were noted and discussed, with the major issue in the coming months the restructuring of the national Affiliation Fee Model and the consideration of the *Base level of Services* that will be offered to STAs for their affiliation fee.

On the playing side the venue for the 2020 Nationals continues to be worked through with various constituencies; although the Gold Coast has renewed their Australian Open agreement for a further five years.

The Auditors and Liz Rolt joined the meeting at 9.10am for the presentation of the Audit Report for 2018/19, as a Strategic Item for Decision.

2.3 Auditors Report

Derick Arrow and Naz Randeria (Reliance Auditing Services) provided their report, in particular noting their *Significant Audit and financial reporting matters*. One of these matters was the *Classification of land and buildings (valuation) for depreciation purposes*.

As a result, the Board were required to endorse Management's assumptions on valuations based upon the selling price of the residential property located next door to 158 Main Street.

It was RESOLVED to confirm the Board accepted the basis and key assumptions used by management in determining the value attributable to land at 158 Main Street.

Moved: Lisa Featherby
Seconded: Larry Bandy Agreed

After Board Members sought and received clarification to their satisfaction on further items within the report;

It was RESOLVED to accept the Auditor's Report for 2018/2019.

Moved: Lisa Featherby
Seconded: Hendy Cowan Agreed

The President thanked the Auditors for their detailed report and they together with Liz Rolt left the meeting at 9.45am.

Staff Leave and TOIL

The Audit comment on the outstanding levels of staff leave were noted. The CEO would seek assistance from Bowls Australia as to their current outstanding leave policy and report back to the Board at its next meeting.

Action: The CEO as required.

Acknowledgement

The President wished to have included in the minutes the fine work carried out by Liz Rolt in presenting the Accounts throughout the year, which was confirmed by the Auditors within their Report.

4. REPORTS

4.1 President

Kerry noted various activities since the last Board Meeting, including the two metro club forums and a visit to Sorrento BC in response to the outcomes of the Forums. Since that meeting Sorrento has had their AGM with no further correspondence received.

The increase of state government funding was noted, as was the reduction of license fee for the Perth Suns, both very positive outcomes. WBNSW continue to seek a more efficient means of hosting interstate Test Matches and are awaiting communication from other STAs on the East Coast – it is likely that WA will not be impacted greatly.

The President requested the attendance of the Board wherever possible at the AGM on 27th July.

4.2 CEO

No further report.

4.3 Bowls Management

Marc Abonnel noted that no meeting had been held since the last Board Meeting with the next BMC meeting in two weeks.

4.4 Club Development

The next CDC meeting is due on Wednesday.

4.5 Country

Ross Warburton noted the Country Committee Minutes from the meeting held on 24th May. The two major issues to arise from that meeting was a new process for accepting/rejecting Composite Sides for Country Week and the agreed position put to the Donnybrook BC on their limited involvement in the SW Bowling League.

4.6 Finance

Lisa Featherby re-iterated the beneficial outcomes of the IIP state government funding, the reduction in BPL license fee and the removal of the state contribution to the national RBM program; ensuring a significant boost to the Income & Expenditure Statement budget for 2019/20.

5. GENERAL BUSINESS

5.1 Annual Dinner & Awards Night

The CEO tabled a financial comparison between this and last year's dinners, showing a reduced overall cost. This was brought on by a reduction in the number of free and half-priced tickets taken up, particularly by country clubs and the maintenance of the full priced tickets paid, despite the small increase in price.

A review will be conducted on the Awards presented in an attempt to reduce the number presented, particularly where the winners are known and from 2020, announced several months earlier. Management will provide a report for consideration by the Board in the months ahead.

The Board wished to record their thanks for the work of Aaron Delaporte in the running of the evening.

Action: Management as required for consideration.
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5.2 Annual General Meeting

At the closing date no Notices of Motion had been received, with only retiring Board Directors standing for election. The Association's financials will be forwarded to clubs this week, inviting any queries to be made in writing prior to the AGM.

Debbie Capper was asked if Manning BC could host the AGM – she will check and let the CEO know.

5.3 Meeting Schedule 2019/20

The Meeting Schedule was distributed noting that the 22nd July meeting would not be held and the August meeting would move from Monday 26th to Friday 23rd. **NOTED.**

5.4 RBM/STA Agreement

The email from Neil Dalrymple was noted and would be supported by Bowls WA.

5.5 Board Director – appointment

The President noted her discussions with Lee Bunney (Mundaring BC) to consider a position on the BWA Board. Ms Bunney's CV was tabled and noted by the Board Directors who supported her joining the Board as an Elected Director appointed by the Board to the existing vacancy.

It was RESOLVED to appoint Lee Bunney to the Board as an Elected Director filling the existing casual vacancy for the next two years.

Moved: Larry Bandy
Seconded: Marc Abonnel **Agreed**

5.6 Perth Suns selection

The CEO noted the closing date of early August for the team for BPL #10 and would send a recommendation to the Board in the next week.

5.7 Event numbers 2018/19

The numbers who played in BWA events over the past season, including comparisons of the previous decade were tabled by the CEO and noted. These remained very strong, particularly with the advent of Mixed and Master's events in recent years.

There being no further business the meeting was closed at 10.30am.

NEXT MEETING: Friday 23rd August at 7.30am for 8.00am.