



MINUTES of the Board of BOWLS WA

Meeting held on Monday 27th July 2020 at the South Perth Bowling Club commencing at 8.00am.

1. PRESENT

Kerry Andersen, Ross Warburton, Marc Abonnel, Lisa Featherby, Doug Kelly, Debbie Capper, Lee Bunney, Hendy Cowan

1.1 In attendance:

Ken Pride (CEO)

1.2 Apologies

Larry Bandy, Vince Del Prete

1.3 Conflict of Interest

Nil

1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 29th June 2020 were accepted as a true and correct record.

Moved: Debbie Capper

Seconded: Lisa Featherby

Agreed

2. STRATEGIC ITEMS FOR DECISION

2.1 Strategic Priorities for 2020/21

The CEO tabled an amended priority list for 2020/2021 which included a financial target of reducing reliance on any one income area (ie affiliation) to less than 50% of total income. Doug Kelly who raised this issue at the June meeting agreed this was an important target and it was confirmed as one of the seven priorities for the coming financial year. The CEO will report quarterly on progress towards these priorities during the year. **NOTED.**

2.2 High Performance Charter

The CEO tabled an updated High Performance Charter which reflected the changes made to the structure earlier in the year. The changes made allowed for the Officials and Coaches a seat at the table, which was seen as important to promote a pathway for those areas. The Charter was approved; to be added to the Charter File and website updated.

2.3 Perth Suns team and manager

The CEO tabled a recommended team for BPL #12 at Club Pine Rivers in November; should it take place. The team remained unchanged from BPL#10 and #11, with Pieter Harris returning as Manager, replacing Ross Dempsey.

The team is
Kristina Krstic
Cody Packer
Lee Schraner
Pieter Harris (Manager)

All members have already noted their availability for the event. The CEO continues to have meetings with the Licensees and BA, as to the event's progress; certainly growing doubts given the extent of the virus in the Eastern States. A final decision will need to be made by 28th August, due to uniform manufacture, television time etc.

3. STRATEGIC ITEMS FOR DISCUSSION

3.1 Board nominations

The CEO noted the expiry date for Board nominations had passed, with all positions now filled. These will be detailed by the CEO at the AGM on the 29th August as the Returning Officer. It was pleasing that Glenda Cooper (North Beach) had agreed to join the Board as an Elected Director maintaining the gender balance on the Board as is required by DSR. Glenda also has a country background and is currently ladies Captain at North Beach – a welcome addition. Doug Kelly has also agreed to move from an Appointed Director to an Elected Director – also a positive given his extensive administrative background in Country local government.

The President thanked Hendy Cowan for his service to the Board over the past 10 years, noting his requirement to retire after this period.

4. Reports

4.1 President

President Kerry gave her final report to the Board before retirement at the AGM. In particular the following was noted:

- The very fortunate position that WA clubs are in in comparison to our Eastern States counterparts, with the majority of clubs open and trading/playing as normal. This no doubt is a great relief to all. Many thanks to the RBMs for the guidance to clubs during the lockdown, with much information distilled into useful actions,
- The financial relief to be provided to clubs via the 20% reduction in Affiliation Fees has been welcomed,
- The Annual Dinner and Awards evening will proceed in early October, primarily on an invitation only basis, with the majority of awards able to be presented,
- The Board will welcome Glenda Cooper (Nth Beach) at the AGM as a Director with Ross, Marc and Doug nominating for the other vacant positions; this will complete the Board's elected positions,
- The acceptance by the clubs of the nomination of Norma Samuel to the position of Life Member is well deserved and will be made at the AGM at the end of the month.

Kerry in her last report was pleased to leave the Association in a strong position, with technology transforming the Association's activities over the past ten years – this will no doubt continue in the years to come. Kerry thanked members of the Board, Staff and Volunteers for supporting her in her tenure as President and looked forward to watching the progress into the future.

The Board thanked Kerry for her wonderful service to the Association as a Board Member, Deputy President and President.

4.2 CEO

The CEO noted the office will be closed for 10 days for office repairs to the ceiling and carpets; new blinds have also been ordered with installation linked in with the renovate. All staff will work from home again during this time.

Upon his return from holidays he will seek a meeting with Larry Bandy, Marc Abonnel and Brian Lucas to set some basic directions (Charter) for a re-look at the BWA committee structures incorporating the By Laws, Policies and Constitution.

4.3 Bowls Management

Marc Abonnel noted a meeting of the BMC will be called in the next weeks to consider formalising any Field of Play rules or other matters that will need to be dealt with before the commencement of the season – at this time however no club representatives had yet nominated for the vacant positions.

4.4 Country

Ross Warburton noted that IZRR and most ILRR dates and venues had been set by the various Leagues; however Zone AGMs were only just occurring or are scheduled in the weeks ahead. A Country Committee meeting will be called as soon as Zone representatives are finalised at Zone meetings.

4.5 Finance

Lisa Featherby gave an update on the Association's finances, with a pleasing 3rd year option being taken up by Blooms The Chemist. A full presentation of the Association's finances will be provided to the AGM later this month, including the primary areas of income and expenditure and investment profile of the Association.

Marc Abonnel enquired if there was further scope to move poor cash returns to the IOOF investment portfolio. The CEO noted that although we were cash positive given the Government stimulus this will largely disappear once the affiliation discounts are provided. After further discussion the CEO to invite Craig Lubich the Association's financial advisor to present to the Board in September.

Action: The CEO to arrange as required.

Doug Kelly noted the importance of understanding the member's spending patterns so they may be used to attract further sponsors; as Blooms has done with Bowls WA. It will be important to fill this void if Blooms do not seek a further extension of the partnership in 2021.

5. GENERAL BUSINESS

5.1 Club Suspension

The Board noted the suspension of Victoria Park – Carlisle member John O'Leary.

5.2 Annual Report 2019/20

The Report had been part completed, due to the further announcement of awards, and loaded onto the website. This will be upgraded post awards evening. The document as it is will be made available to club representatives at the Annual General Meeting in hardcopy. **NOTED.**

5.3 Annual Dinner & Awards Night

Following a meeting with President Kerry, Clive Adams and Aaron Delaporte the CEO tabled the format of the evening to date. Formal invitations will be sent next week to sponsors and guests, although some may be unable to attend due to border restrictions.

Other invitations to finalists for awards will be forwarded in the next two weeks. A further small allocation of general tickets will be made available after EOI from members. This allocation will be decided upon depending on those who apply, whether they be family, club members of finalists or other committee positions. The final number will be in the vicinity of 150-180.

5.4 Eastern Zone AGM

Doug Kelly represented the Board at the EZAGM and provided a report. The Zone noted that they were keen to maintain the current structure until it was proven that a variation could provide greater levels of service to the area. It was additionally noted however that a level of "recycling" of committee was occurring which did not provide a positive picture for the future. **NOTED** and will be an area for further review by a Board Sub-Committee during 2020/21.

5.5 Electronic honour boards

Marc Abonnel showed the Board a template produced of an electronic honour board that can be used in preference to the large wooden board, often unable to be hung in newer establishments.

There being no further business the meeting closed at 9.20am.

Next Meeting: Monday 31st August at 7.30am for 8.00am at Bowls WA.