



## MINUTES of the Board of BOWLS WA

Meeting held on Monday 8<sup>th</sup> February 2021 at Bowls WA commencing at 9.00am.

### 1. PRESENT

Larry Bandy, Doug Kelly, Lee Bunney, Vince Del Prete, Glenda Cooper, Ross Warburton, Debbie Capper, Brian Lucas

#### 1.1 In attendance:

Ken Pride (CEO)

#### 1.2 Apologies

Marc Abonnel

#### 1.3 Conflict of Interest

Nil

#### 1.4 Confirmation of Minutes

The Minutes of the Meeting held on Wednesday 23<sup>rd</sup> December 2020 were then accepted as a true and correct record.

**Moved: Vince Del Prete**

**Seconded: Debbie Capper**

**Agreed**

## 2. STRATEGIC ITEMS FOR DECISION

### 2.1 Affiliation – Armadale BC

The Board reviewed the correspondence between the Bowling Club and Bowls WA and noted the summation of the situation at the club by RBM Steve Unsworth. The CEO similarly relayed a discussion that he recently had with the Club Auditor who continues to try and finalise an Audit on the club. The efforts of RBM Unsworth were acknowledged as going above and beyond the role in trying to assist the club work its way through the many governance and financial issues identified. The CEO was asked to forward on its thanks.

After much discussion on the responsibilities of the Club, its Members and the Association it was agreed to await the full Audit's completion and its recommendations (if any) and at that time reconsider any further action that may be contemplated.

**Action: The CEO to pass on its thanks to RBM Steve Unsworth on his efforts to assist the club.**

**The CEO to maintain contact with the Auditor for any further developments.**

### 2.2 Budget 2021/22

Following a prior meeting the Audit, Risk & Finance Committee tabled the budget for 2021/22 and commended it to the Board for approval.

The general assumptions made in framing the budget had previously been distributed and a general overview of the budget was offered by the CEO and Director of Finance. In particular the recommendation for employment of an additional 0.8FTE staff member was discussed as were the relevant powers to do as vested in the CEO within the Constitution. The CEO outlined the requirements of the successful application to DSR on the *Every Club* program and that the staff member would be the responsible officer for its administration. He added that any employment would be on a contractual basis linked to the funding received through the *Every Club* program. It was envisaged the role would be set at 0.8FTE.

After discussion the Board approved the increase of the budget by \$55,000 + Superannuation on a (0.8FTE) basis, that would be linked to the *Every Club* funding program.

**Action: The CEO to draw up a Job Description as required and increase the 2021/22 Budget to accommodate the extra costs.**

**It was RESOLVED to accept the Budget for 2021/22 as presented by the Audit, Risk & Finance Committee**

**Moved: Lisa Featherby**

**Seconded:**

**Vince Del Prete**

**Approved**

After the support of the resolution, Larry Bandy requested the Club Development Committee consider any additional expenditure they believe would be warranted in the promotion of the game. Vince Del Prete as Chairman noted this request.

### **2.3 Annual Dinner & Awards Night**

As requested at the December Board Meeting, financial comparisons for the hosting of the Awards Dinner at each of a bowling club, golf club and Crown Perth were tabled for consideration.

Although a little difficult to compare like with like it was clear that a function at Crown Perth would be significantly more expensive than other options and although a higher capacity was available the full cost per head would be in the vicinity of \$170pp, given the continued use of media to complement the evening.

Considering all of the available information and the success of the function in 2020, it was resolved to seek a booking at Royal Perth Golf Club for Friday 28<sup>th</sup> May.

<b>Action: The CEO to seek the booking for the 28th</b>
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## **3. STRATEGIC ITEMS FOR DISCUSSION**

### **3.1 Perth Suns team selection**

Following discussions and assistance from Bowls Australia's Andrew Howie, the Perth Suns team for BPL #12 was finalised with Geraldine Delves, Ray Pearse and Josh Thornton (Coach) appointed to join Lee Schraner in the team. All members had been thanked and welcomed by the CEO; it was a strong team which looked forward very much to the event.

### **3.2 Letters to City of Belmont and Hollywood-Subiaco Bowling Club**

The CEO tabled two letters, one to the CEO, City of Belmont in relation to a breakdown in relations between the bowling club and over-arching sporting club and second to the Hollywood-Subiaco BC in support of their efforts to receive funding assistance from the City of Nedlands to replace their ageing carpet green.

In response the CEO had been invited to a meeting with the CEO, City of Belmont which proved very fruitful in discussing the relationship between the two bodies and how projected funding for a new synthetic green could best be utilised. Outcomes were reported to the management of the bowling club who were very pleased with the outcomes agreed upon.

The management of Hollywood-Subiaco continue to work with RBM Clive Adams in seeking the support of their local City for support funding.

### **3.3 Support infrastructure funding – Bowls WA**

The CEO queried whether the Board had any appetite for the commencement of an Infrastructure Support Fund to assist clubs in meeting the shortfall in funding for critical infrastructure projects. There was general discussion on how this may work in practice and whether it was Bowls WA's role to part fund projects where Government or Council's could not.

Brian Lucas raised a Constitutional issue as to whether BWA were permitted to act in such a manner and be a "lender" of funds to clubs. Brian would review the Constitution with further discussion at the March meeting; to remain on the agenda.

<b>Action: Brian Lucas to consult the Constitution as to the "legality" of such a Fund and the CEO to maintain on the Board agenda for discussion.</b>
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## **4. COMMITTEE REPORTS**

### **4.1 President**

The President tabled his written report noting various events attended, difficulties in matches lost through the recent COVID outbreak and a meeting of STA President's to be held on-line on the 9<sup>th</sup> February with Bowls Australia; an interesting first meeting with five of the nine President's new to the role this year.

### **4.2 CEO**

The CEO tabled his report which was accepted.

#### **4.3 Bowls Management**

The next meeting of the BMC is scheduled for 11<sup>th</sup> February; there was no meeting in January.

Marc Abonnel in his absence had forwarded a report on the work of the Innovations Committee. There was discussion on the public distribution of a survey that was predominantly focussed on metropolitan pennant and the authority of the committee to act in such a manner without the Board first sighting the survey. The CEO noted that several staff and RBMs were asked to complete the survey and offer comment prior to its distribution and some amendments were made.

However, sections of the Board were unhappy with the ladies section of the survey which appeared to push a certain direction for pennants to be played. As such it was believed to direct rather than seek a balanced opinion.

Brian Lucas will similarly provide an opinion on the Constitutional position on committees acting in the public domain; with the CEO to put a temporary hold on any follow up Country survey until a position is reached.

<b>Action: Brian Lucas and the CEO to act as noted above.</b>
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#### **4.4 Club Development**

Lee Bunney noted the Minutes of the meeting held on 18<sup>th</sup> January and expanded on a few of the initiatives of the committee.

#### **4.5 Country**

Ross Warburton noted the cancellation of some important events due to COVID restrictions, including the:

- Men's IZRR Fours
- Ladies IZRR Pairs

The Country Committee has been asked to consider possible alternate dates for these events, noting however the very busy calendar for the next several weeks. An agenda item for the Committee from the SW Zone is to combine the IZRR Pairs with the IZRR Fours for the date in April.

The inability to play the IZRR men's event sees a discussion at Country Delegate level on how best to select a Country All Stars team to play the Metro team on the eve of Country Week. This is currently being debated, however it is likely that last year's selected side will be sought out as to their availability, given that event was cancelled due to rain.

#### **4.6 Finance**

The Director Finance noted the accounts to 31<sup>st</sup> January and had nothing further to add from the Budget discussion. The accounts for January >\$1,000 were noted.

#### **4.7 Governance & People Development**

Brian Lucas tabled a number of documents, including a report from Peter Minchin (Consultant) on the outcomes of the Board Focus Meetings. Pleasingly these were fully attended and the Board enthusiastic in their responses.

Some further detailed information on possible outcomes for the Board to consider were prepared by Brian for the Project Committee's information.

A further meeting of the Murray League President's has been arranged for 11<sup>th</sup> February to involve country clubs in the pre-work. Further discussions with Bowls Australia and the BWA DSR Consultant are also planned to round out the initial Focus Group phase.

### **5. GENERAL BUSINESS**

#### **5.1 Umpires Committee Chairman**

The Board ratified the appointment of Peter Barnett as Umpires Committee Chairman.

#### **5.2 State Pairs – Letter M Zusman**

An email was tabled from M Zusman which highlighted his concerns about playing the final day of the Men's state pairs in significant heat. The CEO after speaking with the Competitions Manager informed the Board on the background of his queries and the actions taken on the day. It was accepted that in hindsight the final may have been delayed to the following day, although the players did not request such.

<b>Action: The CEO to respond to Mr Zusman accordingly.</b>
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**5.3 Suspension – D Guelfi**

The suspension of D Guelfi from the Osborne Park BC was noted.

There being no further business the meeting closed at 11.40am.

**NEXT MEETING: Monday 29<sup>th</sup> March at 7.30am for 8.00am**

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