



## MINUTES of the Board of BOWLS WA

Meeting held on Monday 30<sup>th</sup> August at Bowls WA commencing at 7.40am.

### 1. PRESENT

Larry Bandy, Doug Kelly, Lee Bunney, Glenda Cooper, Vince Del Prete, Lisa Featherby, Ross Warburton, Marc Abonnel

#### 1.1 In attendance:

Ken Pride (CEO)

#### 1.2 Apologies

Brian Lucas, Judy Flanagan

#### 1.3 Conflict of Interest

Nil

#### 1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 26<sup>th</sup> July 2021 were then accepted as a true and correct record.

**Moved: Vince Del Prete**

**Seconded: Lee Bunney**

**Agreed**

### 2. STRATEGIC ITEMS FOR DECISION

#### 2.1 Board Charter #2

Following further amendments as per the July meeting, the updated Board Charter was considered. Clarification on several items was sought by the President specifically on points (3.4, 5.4.4 and 6.1) which had minor changes and/or additions to them.

Subject to those agreed amendments it was **RESOLVED** to accept the Board Charter.

**Moved: Vince Del Prete**

**Seconded: Ross Warburton**

**Agreed.**

Upon amendment the Charter would be distributed to Board Directors for signing and return. (VDP) confirmed this should be completed by all Directors at the meeting following the Annual General Meeting as a matter of course.

**Action: The CEO to update and amend as required for Director's to sign.**

#### 2.2 Allocation of Board Portfolios

President Larry had spoken to some Directors with the following portfolios allocated:

LB – Audit, Risk & Finance

VPD – Club Development

DK – Audit, Risk & Finance

MA – Bowls Management

LF – Audit, Risk & Finance

GC – Audit, Risk & Finance

RW – Country

BL – Governance & People Development

LB – Club Development

JF – Governance & People Development (TBC)

As the Board works its way through the Governance Review recommendations, the structures of some committees may change, at which time the above will be reviewed in line with those changes.

#### 2.3 Club Forum

The CEO gave an update on the work following the Club Forum. A small committee was formed to look at the issues involved with moving further down the Open Gender format with a decision that Men's 4<sup>th</sup> division and below and Women's 3<sup>rd</sup> division and below move to Open Gender – higher grades will continue with Cross Gender substitution, although this will now rarely be available. Clubs are currently finalising their pennant team nominations for the season. The restructure of the Premier/1White

to Premier North and South is complete, with only the finals format to be finalised. This will depend upon whether finals should last, one, two or three weeks and how many teams to involve. Further information on this will be forthcoming in coming weeks.

#### **2.4 Use of Laser Measures**

The Umpires Committee had sought further direction from the Board on the use of Laser Measures; now approved by Bowls Australia. After consideration on the measure's accuracy, the lack of formalised training for club umpires and the variation in models available it was agreed that the Bowls Line Laser Measure be approved for use by BWA Umpires at State Events and higher (where BWA was the Controlling Body). It was recommended that formal "training" in the measuring course commence so that approval may be broadened in coming seasons.

**Action: CEO to inform Umpires Committee regarding approval and recommendation for further formalised training in the Measurers Course.**

#### **2.5 High Performance appointments**

The CEO tabled a series of recommended high-performance appointments, brought about by the postponement of the Nationals and the impending end of contract for a number of coaches/selectors.

It was **RESOLVED** that the recommendations be accepted and appointments confirmed as tabled.

**Moved:** Lee Bunney                      **Seconded:** Vince Del Prete                      **Agreed**

#### **Department briefing**

*President Larry suspended the meeting and welcomed Cameron Agnew and Brooke Koenig (DSR Consultants) who then briefed the Director's on the following topics;*

- SSA categorisation process (funding triennial ends 30 June 2022)
- Women in Leadership Targets (50% target for females on Board confirmed from 1<sup>st</sup> July 2022)
- Future Event Funding (new opportunities will soon arise for events)
- Sport & Recreation Minister's priorities (ten future priorities will commence in 2022 of which six are population based)
- Sport Australia board evaluation (to be undertaken every 2-3 years on-line)

The topics were explained in detail and the Director's asked questions as required. The Directors acknowledged the briefing was very informative and gave context to a number of important current and future matters.

*President Larry thanked Cameron and Brooke for their time and they left the meeting which then resumed.*

### **3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION**

#### **Reports**

##### **3.1 President**

President Larry tabled his written report which touched upon a number of areas including SCB and BPL meetings attended, whilst thanking DK and LF for managing the AGM in his absence. The success of the inaugural Bowls Blitz was identified as a success giving our High-Performance bowlers a stern test whilst aiding in the selection process.

##### **3.2 CEO**

A report updating the Club Forum, current sponsorship position and progress towards an event to replace the Sides Series was circulated and discussed. Financial details on the Australian Championships and Champion of Champion events in April were yet to be communicated by Bowls Australia; these may well change from the original conditions set out by BA.

The Operational Plan, updated to July, was tabled with questions invited.

##### **3.3 Audit, Risk & Finance**

(LF) provided an updated financial picture, noting significant improvements in the budgeted deficit due to the attraction of sponsorship dollars and the likely savings on funds from the cancellation of The Nationals events. (It was noted that some funds may be required to host an alternate event, should that come to fruition, which the Board was willing to support).

A recent meeting of the Audit, Risk & Finance committee members considered the Association's ability to financially handle a local COVID outbreak and prolonged lock-down. It was agreed that the timing of that outbreak would determine this, as it did in 2020 (pre/post affiliation fee receipt) although noting that the Association's Balance Sheet was strong and investments held were continuing to benefit from the extraordinary returns over the past 12 months. It was deemed that no further action was required at this time. An update (if required) of the Risk Register would be undertaken at the next committee meeting. **NOTED.**

**Action: Audit, Risk & Finance Committee to consider review of Risk Register at next meeting.**

### 3.4 Club Development

(VDP) noted the Minutes of the meeting of 16<sup>th</sup> August and took any questions. As per the July Board Minutes contractual arrangements had been completed with Brad Hogg for the next 12 months, importantly if clubs wish to use him for a specific promotional purpose this falls outside of the BWA responsibilities and becomes a separate financial arrangement.

### 3.5 Country

(RW) noted the postponement of the South-West Zone SGM due to a lack of a quorum. This Special General Meeting was to finalise arrangements, including minor constitutional changes to allow the winding up of the Zone. A new meeting has been scheduled.

The Eaton BC clubhouse is underway with a projected finish this calendar year.

A Country Committee Meeting will be sought for 20<sup>th</sup> September immediately following the Board Meeting subject to agenda items being forwarded by delegates. **NOTED.**

## 4. GENERAL BUSINESS

### 4.1 Umpires Committee

The appointments of Ryan Havercroft (South Perth) and Robert Tiller (Snr) were ratified.

### 4.2 Lighting standards for greens

(MA) sought some clarification on the appropriate lighting standards for bowling greens. At the moment clubs are following a base standard of 100lux which is too low for pennant level and above. (KP) would seek some form of lighting standards chart from the Bowls Australia preferred supplier Legacy Lighting for general club use.

**Action: CEO as required via the Regional Bowls Manager's.**

There being no further business the meeting closed at 11.00am

**Next Meeting: Monday 20<sup>th</sup> September from 7.30am for 8.00am.**

### Resolutions

1. Subject to those agreed amendments it was **RESOLVED** to accept the Board Charter.

**Moved: Vince Del Prete                      Seconded: Ross Warburton                      Agreed.**

Upon amendment the Charter would be distributed to Board Directors for signing and return. (VDP) confirmed this should be completed by all Directors at the meeting following the Annual General Meeting as a matter of course.

2. The CEO tabled a series of recommended high-performance appointments, brought about by the postponement of the Nationals and the impending end of contract for a number of coaches/selectors.

It was **RESOLVED** that the recommendations be accepted and appointments confirmed as tabled.

**Moved: Lee Bunney                      Seconded: Vince Del Prete                      Agreed**