



MINUTES of the Board of BOWLS WA

Meeting held on Monday 22nd November 2021 at Bowls WA commencing at 8.10am.

1. PRESENT

Larry Bandy, Doug Kelly, Lee Bunney, Glenda Cooper, Lisa Featherby, Ross Warburton, Judy Flanagan, Brian Lucas, Vince Del Prete

1.1 In attendance:

Ken Pride (CEO)

1.2 Apologies

Marc Abonnel

1.3 Conflict of Interest

Nil

1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 25th October 2021 were then accepted as a true and correct record. The actions from the October meeting were noted and covered off.

Moved: Vince Del Prete

Seconded: Brian Lucas

Agreed

2. STRATEGIC ITEMS FOR DECISION

2.1 COVID Policy statement

The CEO sought discussion on the public release of the Bowls WA policy as relating to COVID and vaccination of players. The policy and process for clubs to adhere to in Victoria had previously been distributed to Director's last week. The CEO confirmed there had been several calls to BWA on what our policy is in regard to player's and vaccination requirements and it was perhaps timely this be clarified and released.

It was accepted this may alter when the 80% double vaccination target is reached early next month and the Government sets a date for open travel, plus any restrictions upon attainment of 90% double vaccination.

After considerable discussion it was agreed that a policy statement be released to clubs, confirming the BWA policy of encouraging (not mandating) vaccination for all bowlers and that it would follow Government and Health authority advice as it is released. This would include however the mandatory requirement that all club workers as detailed by Government be vaccinated as required and by the due dates.

Action: The CEO to formulate and communicate to clubs the Association's policy as above.

2.2 Transfer of excess funds to IOOF investments

As per the Audit, Risk & Finance Minutes of 15th November, a recommendation is made to transfer \$100,000 from the operating account to the IOOF investment portfolio, subject to the advice of Consultant Craig Lubich (Shadforth's).

Doug Kelly enquired if a percentage of these funds could be utilised in any promotional capacity to benefit clubs. Given the *Gotta love the Bowlo* campaign commences today, it was agreed to at this time invest the monies and if required further support the campaign in the weeks ahead. This would be a matter of recommendation from the Club Development Committee if required.

It was resolved to support the recommendation as put by the Audit, Risk & Finance Committee.

Action: The CEO to confer with the Consultant and act as advised.

3. STRATEGIC ITEMS FOR DISCUSSION – reports

3.1 President

The President tabled his written report noting the strong numbers playing in all events, which in turn has benefited the budget and provided worthy winners of the various state events. Congratulations were extended to the Bowls Australia squad members, including the three young Pathways members – a new BA initiative under the guidance in WA of Therese Hastings.

The recent on-line edition of Jack Hi is a very informative one for clubs, particularly in relation to social media.

3.2 CEO

The document produced by Bowls Australia with the STAs “Benefits of Affiliation” was tabled and will be used as required at Forums and the like.

The CEO noted discussions had with Healthway and the disappointment of the requirement to add other projects to the eradication of smoking project put forward for funding discussion. After consideration the recommendation of the Audit, Risk & Finance Committee to write to Healthway seeking support for a stand-alone Smoking campaign was supported. It was noted that clubs simply don’t have the capacity to carry out multiple tasks, over and above the issues they deal with on a day to day basis.

Action: The CEO to write to Healthway seeking support for a single No Smoking project.

3.3 Bowls Management

Nothing to report.

3.4 Audit, Risk & Finance

Lisa Featherby spoke to the Minutes of the committee meeting held on 15th November, where the committee conducted the six monthly review of the budget, incorporating actuals into the updated workbook.

The most significant variations were in the receipt of Investment Dividends (+\$20,000), Competitions (+\$4,000), Sponsorship/Grants (+\$ 17,500) with the funds to be expended on Live Streaming (-\$11,000) the main unbudgeted expense. It is anticipated that there will continue to be a reduction in travel/meetings expenditure in the final six months, which will bring the budget back to a breakeven position. **NOTED.**

The Audit, Risk & Finance Committee has requested that prizemoney be considered for the Disability State Championships, to bring it more in line with other state events. The CEO will bring a recommendation back to the Board for the December meeting.

Action: The CEO to bring to the Board a recommended prizemoney structure for the Disability Championships.

The accounts generally for the period ending 31st October were accepted.

3.5 Club Development

Vince Del Prete noted the committee had not met since the October Board Meeting. The recently released images for the Gotta Love the Bowlo campaign as designed by the staff should be applauded. They show a diversity of those who play the sport in a positive colourful manner and will be a bonus to the campaign. Well done to all involved.

3.6 Country

Ross Warburton noted the opening of the long awaited clubhouse at Eaton. Also the issues surrounding the approval for Constitutional changes to the South West Zone were noted although were easily remedied. The CEO had been in contact with Anne Whyatt the Secretary of the Zone for the required amendments.

It was agreed to gain greater input the next Country Committee meetings they would be held as Forums at the respective IZRR events – Busselton 4/2/22 (Men) and Denison (11/2/22) Women. **NOTED.**

3.7 Governance & People Development

Brian Lucas updated the Board on the meeting held on 15th November, tabling the Minutes from that meeting.

The next task would be to summarise the work conducted thus far and provide the Board with a series of recommended documents to consider for the 23rd December Board Meeting. A further Governance Review Committee meeting will be held on Monday 13th December to formalise those recommendations.

The CEO noted that he was waiting on contact from Mike McLaughlin as to the steps to be taken by BWA in preparation for the commencement of a new strategic plan and how that process will play out in 2022.

4. GENERAL BUSINESS

4.1 Volunteers function

The Board was reminded about the opportunity to invite a guest(s) to the function and to respond to the office with that RSVP as soon as possible.

There being no further general business the meeting closed at 10.00am

NEXT MEETING Thursday 23rd December at 10.00am – Royal Perth Golf Club