



MINUTES of the Board of BOWLS WA

Meeting held on Monday 31st January 2022 commencing at 8.00am

1. PRESENT

Larry Bandy, Doug Kelly, Lee Bunney, Glenda Cooper, Lisa Featherby, Ross Warburton, Judy Flanagan, Vince Del Prete, Marc Abonnel

1.1 In attendance:

Brian Lucas (Consultant), Ken Pride (CEO)

1.2 Apologies

Nil

1.3 Conflict of Interest

Nil

1.4 Confirmation of Minutes

The Minutes of the Meeting held on Thursday 23rd December 2021 were then accepted as a true and correct record.

Moved: Vince Del Prete

Seconded: Glenda Cooper

Agreed

2. STRATEGIC ITEMS FOR DECISION

2.1 Governance Project allocations

Following the Governance & People Development meeting held on 24th January, Brian Lucas noted the meeting minutes and the key projects as outlined by the PCP Report, incorporating Board Director's as project team leaders. After discussion in relation to the scope and size of the Projects going forward it was agreed that Brian and the CEO consider appropriate timeframes for the completion of the Projects, in line with their levels of importance and back-end time restrictions (ie Constitutional change / AGM).

It was acknowledged by the CEO that the project "leg work" will be the responsibility of the staff, with the Director's responsible seeking updates, reporting to the Board and providing guidance where required.

The Project(s) and their Director's "teams" were accepted.

Action: Brian Lucas and the CEO to consider appropriate project timeframes for communication to Board Director's responsible.

3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION

3.1 COVID update – post 31st January

The CEO updated the Board on the communications had with and from clubs over recent Directions from the State Government. The changes made over the weekend will unfortunately complicate matters further, given the unusual circumstance within bowls that a number of the playing "venues", the greens are licensed, a situation unknown to any other sport. Once clarified with relevant authorities new guidance will be provided to clubs, with the predominant issue surrounding whether a club's greens were licensed or unlicensed.

There was discussion on the requirements of clubs to ensure their members, when visiting other clubs, individually were required to show their proof of vaccination. In a Memo (27/1/22) to clubs the CEO noted it was not sufficient to simply have a list of players as held by the team manager for the host club to rely upon. This was debated by the Board as to the level of trust that could be expected in such lists provided by the visiting club.

After discussion it was agreed that as the Association has done for the past two years, Government advice would be followed to the letter and hence proof of vaccination would be required at the club entry points by all patrons (subject to the change in the Government Direction). **NOTED.**

The CEO also provided an update on the position of the BPL and the BPL Cup. The BPL would be proceeding with stand-by NSW players available should WA based players/coach withdraw and that Bowls Australia has decreed that 2020 BPL Cup qualifiers would be “paid out” the funds that would have been expended on their qualification to Moama and the 2021 qualifiers would roll over to November at Club Pine Rivers. The 2022 qualification would proceed with entry into Club Pine Rivers, making six WA teams in attendance. **NOTED.**

4. GENERAL BUSINESS – REPORTS

4.1 President

President Larry tabled his report, thanking the staff for their efforts in providing up to date information to the Board and Clubs as it becomes known. The winners of recent state events were noted, with presentations made as required. Larry thanked the Governance Review Committee for their work so far and noted the importance of all Director’s to ensure their projects were followed through and completed as per the timelines required.

4.2 CEO

The CEO noted the impending interviews for the RBM position to replace Steve Unsworth. These will be carried out by Aaron Delaporte, Clive Adams and Brett Hughes (BA) that afternoon.

4.3 Audit, Risk & Finance

4.3.1 Budget 2022/2023

The assumptions the committee relied on to frame the first draft of the 2022/2023 budget were shared with other Director’s who accepted those assumptions. In particular, which will affect all clubs is the increase of affiliation fees of 2% for each of metropolitan and country clubs. It was noted the “gap” sought between metro and country from several years ago was now in the vicinity of \$10.00 per member and was deemed sufficient. It was again noted that the “actual” increase for each active member would be dependent on the total number of members within metro and country zones.

Marc Abonnel was concerned at any acceptance of such a large forecast deficit and noting that it was a 1st draft, believed this needed to be substantially reduced, difficult as that may be. In discussion it was accepted that a reduction in service offered was not a preferred option, particularly given the substantive investments held. Lisa Featherby noted Marc’s comments and in the 2nd draft will seek both savings and an increase in income projections in order to reduce the initial budget deficit.

Action: Audit, Risk & Finance to seek areas to reduce the 1st draft budget deficit.

4.3.2 IOOF investments

Following advice to Shadforth’s in relation to the IOOF investments, the CEO tabled the advice provided by Shadforth’s who had now been instructed to act accordingly. The excess Telenet Saver funds of \$100,000, the \$60,000 in the IOOF Cash a/c and the \$200,000 balance in the Profile 45 account had now been shifted to several new Trust a/cs which will see a rebalance of investments to be 50% growth and 50% defensive as per the Board’s investing instructions. **NOTED.**

4.4 Country

Ross Warburton noted the hosting of the IZRR in Busselton this coming weekend, with a country league delegates meeting to be held on the Friday afternoon. An agenda has been formed after seeking League input and distributed to the League’s for prior information.

Matters to be raised include future venues for the IZRR, changes to the restructure of a Country Committee and the tightening of Composite teams at Country Week.

4.5 Club Development

Vince Del Prete further outlined the committee's wish for funding to develop a grants program for clubs to apply for with an aim to build capacity and sustainability within the club. An interim budget allocation has been made, with the CDC to re-consider the total budget allocation, given the support received for this project.

Action: CDC to consider full budget allocation in light of the above.
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4.6 Suspension – A Cowie

The suspension of A Cowie from the Mandurah Bowling Club until 18th February was noted.

5. OTHER BUSINESS

Director's Course

Mark Abonnel noted his recent completion of the Sport Australia Director's Course, recommended by Bowls Australia. The course was completed in approximately 2 hours and was well worth the undertaking by all Director's. **NOTED.**

Director's Identification Number

Mark also noted the receipt of his Director's Identification Number, although there was some uncertainty if this would be required for Not-for-Profit organisations. For further follow up as to requirements.

There being no further business the meeting closed at 10.28am.

NEXT MEETING: Monday 28th February.