

# Royal Western Australian Bowling Association Inc. T/As Bowls WA



## MINUTES of the Board of BOWLS WA

Meeting held on Monday 22<sup>nd</sup> August 2022 commencing at 8.00am.

### 1. PRESENT

Doug Kelly, Glenda Cooper, Lisa Featherby, Vince Del Prete, Marc Abonnel, Lee Bunney, Phil Manning

#### 1.1 In attendance:

Ken Pride (CEO)

#### 1.2 Apologies

Judy Flanagan

#### 1.3 Conflict of Interest

Nil

#### 1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 4<sup>th</sup> July 2022 were then accepted as a true and correct record.

Moved: Vince Del Prete

Seconded: Lisa Featherby

Agreed

President Doug welcomed Phil Manning to his first official Board Meeting and to re-elected Board Directors, thanking them for their continued support over the next two years, where no doubt many challenging issues will emerge.

#### 1.5 Actions from July meeting

The CEO confirmed the following from the actions noted at the July meeting:

- The additional signatories had been formally added to the Shadforth Portfolio Services managed investment accounts (President and Director of Finance).
- Government House had been written to seeking the continued Patronage of the Governor for the Association. It was noted that this may take some months to confirm or otherwise.
- In relation to outstanding staff leave, the CEO confirmed that meetings had been held with all staff and plans put in place to reduce that annual leave over the coming financial year. This plan was tabled and confirmed with all staff in a Memo.

## 2. STRATEGIC ITEMS FOR DECISION

### 2.1 Director's Portfolio's 2022/2023

At the first meeting following the AGM, it is policy that the portfolio's are allocated to the Board Director's. The CEO requested that this be delayed until a recommendation on the committee structures could be presented. Staff are meeting later this month to consider, with a wish to reduce the committee number and in doing so the number of volunteers required. The primary goal will be to make the committee's more strategic and advisory in nature, rather than purely operational.

There was general discussion on the subject, noting that it would not be appropriate that staff members Chair Standing Committee's with Board Members on them, rather they should limit the Chairmanship of committees to Operationally based.  
**NOTED.**

The CEO will bring a recommended structure to the Board as soon as finalised.

<b>Action: CEO as required, but as a matter of urgency.</b>
---

## 2.2 Use of Laser Measures

The Umpires Committee had submitted a recommendation that Laser Measures be approved for general use in all bowls events in WA, where Bowls WA was the Controlling Body.

The Board discussed the matter at length, acknowledging the information received from Bowls Australia Head of Umpires John Roberts, the continued lack of support from World Bowls and the general approval now communicated for four different varieties of Laser Measure by Bowls Australia.

There was concern from (MA) about the safety issues around lasers and use by untrained bowlers, as well as the variations in accuracy by products below the optimum standard.

As such it was agreed that:

1. *A formal module within the Measurer's Course and/or full Umpires Course be designed, if not currently the case and*
2. *Approval for use of Laser Measures will only be extended to those bowlers who have completed the above training as part of their wider accreditation.*

<b>Action: The CEO to inform the Umpires Committee of the above.</b>
--

## 3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION

### 3.1 Forum / AGM outcomes

Board Members in attendance confirmed the Forum was well received with the tabling of the Strategic Plan and Conditions of Play changes to Open Gender and Extreme Weather noted. The process undertaken with, in particular, the Conditions of Play with previous club generated presentations, discussion and then BWA decisions on those presentations appropriate.

Strategic items such as the funding model and the changes that will be required with it for the future benefit of the sport were introduced and if not entirely agreed, acknowledged. The challenge will now be to work in this space, perhaps with a form of "pilot program" with some key clubs in order to gain greater acceptance.

Following a question from (MA) on how future Open Gender decisions will be made, the CEO noted a minor change this year to allow for greater data to be generated in Year 2 will be key to understanding how best to consider Ladies Tuesday and Saturday and Men's Thursday competitions. This will assist in providing some evidence-based decision making in 12 months' time – a key requirement within the Strategic Plan.

President Doug thanked Deputy President Judy for the running of the morning and for the Board Members that attended on the day.

Given the election of Office Bearers, the CEO sought approval for the amendment of instructions to the Bank as follows:

Larry Bandy is to be removed as a signatory and Master User on all Bankwest accounts. With the appointment of Doug Kelly as President the meeting supported his appointment as a signatory and Master User for Bowls WA on the Bankwest cheque account, Telenet saver account and any Term Deposits, including online banking accounts.

<b>Action: It was RESOLVED to appoint Doug Kelly as a signatory and Master User for Bowls WA on the Bankwest cheque account, Telenet Saver account and any Term Deposits, including online banking accounts and to advise Bankwest to remove Larry Bandy as a signatory and Master User.</b>
--

### 3.2 Strategic Plans (BA & BWA)

Completed and tabled as discussed. The outcomes of these had already been shared with DLGSC Consultants for future funding acquittals.

### **3.3 Update – Club Development Strategy**

The CEO tabled the *Preliminary Findings and Opportunities Paper for the Club Development Strategy 2022-2025* noting some of the key points which came from the e-survey of clubs and the next stage of the strategy development. A 20-25 person 4-hour Strategy Jam session will be held on 14<sup>th</sup> September, with a face-to-face facilitation of the meeting by Mike McLaughlin.

Invitations will shortly be extended to a variety of clubs, metro and country, with Board Members encouraged to attend the morning if at all able (8am-12noon at South Perth Bowling Club).

### **3.4 Board Meeting dates**

Tabled for the balance of the financial year, noting however that due to the Long Weekend the next meeting will be Tuesday 27<sup>th</sup> September.

### **3.5 Perth Suns BPL #16**

The CEO in consultation with the Coach/Manager Pieter Harris recommended the BPL #16 side to the Board. The event will be played at Club Pine Rivers in November.

The Board supported the recommendations made, which remain confidential until announced by Bowls Australia.

### **3.6 Melville Bowling Club**

Following an invitation from the new Club President, the CEO and RBM Troy Kinnane met with members of the Melville BC committee. Matters discussed were the down-scaled development plans of the club and where Bowls WA sat within those plans and the future playing roster of the club.

The meeting was a positive one and although significant work lay ahead, the committee is keen to returning the club to a position of strength both on and off the green. It was agreed that further meetings be held as required into the future – a positive outcome.

### **3.7 COVID and The Nationals**

Following joint discussion with other STA CEOs, the CEO enquired whether a policy should be formed that clearly explains the protocols if a player/coach/manager contracts COVID at the Nationals. This would not only be in managing the illness but confirming responsibilities for costs in accommodation, flights etc.

Some STAs have confirmed they will be requiring all members of their touring group to provide a negative test prior to departure. On enquiry with Bowls Australia, it was confirmed that no testing prior to or in competition will be taking place.

The CEO would consult the Player Contracts and consider whether there is enough detail within them to cover off this area; irrespective it was considered important that all players fully understand any financial commitments that may occur.

<b>Action: The CEO to review the Player Contracts accordingly.</b>
--

## **4. COMMITTEE REPORTS**

### **4.1 President**

President Doug read from a written report noting a relatively quiet period at the moment. The Day at the Races went very well and was something to build upon for the future – Perth Racing were very happy with the day and its potential for the future.

### **4.2 CEO**

The CEO noted the advertisement for the Digital Marketing Officer, with as yet little response. The initial opportunity closes 29<sup>th</sup> August, following which if unsuccessful other options will be considered.

### **4.3 Audit, Risk & Finance**

(LF) explained any out of budget expenses, which included the initial 50% payment for the Club Development Strategy and donation received for the upcoming Bowling Arm Championships. The investment profile has turned and was again producing strong capital returns.

### **4.4 Club Development**

(VDP) noted the distributed Minutes from the previous two meetings, with no questions received. (VDP) did note the strong response to date of the Club Development Grants with an important criterion being the ability to use successful projects as a Case Study for others in the future.

#### **4.5 Country**

President Doug noted the opportunity that may arise for Live Streaming the IZRRs, yet to be confirmed but would find favour no doubt with country bowlers. To be advised.

#### **5. EVENTS**

##### **5.1 Club Forum**

The CEO reminded Board Members of the upcoming Club Forum and the need to inform Aaron Delaporte of attendance.

#### **6. GENERAL BUSINESS**

##### **6.1 Clubs and legal ramifications**

(MA) asked if clubs were in a position to deal with issues of child protection if they arose. The CEO noted that the recent launch of the National Integrity Framework (NIF) of which BA and BWA were a “signatory” to provide a guiding hand when such issues arose. It would be important that a club informs BWA/BA of the issue as soon as it arose so that the appropriate processes could be followed. These were very detailed and specific. Perhaps a topic of explanation at the next Club Forum, so clubs know the proper process and channels to follow. **NOTED.**

##### **6.2 Perth Suns sponsor**

Still required with the November event to carry the Dyanamic Bowls Uniforms logos again.

There being no further business the meeting closed at 10.40am.

**NEXT MEETING: Tuesday 27<sup>th</sup> September 2022 – 8.00am**