

# Royal Western Australian Bowling Association Inc. T/As Bowls WA



## MINUTES of the Board of BOWLS WA

Meeting held on Monday 27<sup>th</sup> September 2022 commencing at 8.00am.

### 1. PRESENT

Doug Kelly, Glenda Cooper, Vince Del Prete, Lee Bunney, Judy Flanagan

#### 1.1 In attendance:

Ken Pride (CEO)

#### 1.2 Apologies

Lisa Featherby, Phil Manning, Marc Abonnel

#### 1.3 Conflict of Interest

Nil

#### 1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 22<sup>nd</sup> August 2022 were then accepted as a true and correct record.

**Moved: Vince Del Prete**

**Seconded: Glenda Cooper**

**Agreed**

### 1.5 Actions from August meeting

The CEO confirmed the following from the actions noted at the August meeting:

- A proposal will be presented to the Board later in the meeting on the Bowls WA committee restructure,
- The outcome of the Umpires recommendation and Board decision on laser measures was communicated to Umpires at their recent meeting,
- After much frustration with the processes involved, the President was added to the list of Master User signatories at Bankwest,
- An addendum to the State Player Contracts that confirmed that any costs involved with COVID contraction at the Nationals would be for the player's cost. All players had confirmed this requirement.

## 2. STRATEGIC ITEMS FOR DECISION

### 2.1 Committee restructure

The CEO had distributed a draft proposal for the restructure of BWA committees, which he presented to the Board members in attendance. The draft had been worked upon by Staff and RBMs and sought to cover off the following key criteria:

- A structure that supports the strategic plan,
- Minimise the need for volunteer committee members,
- A staff driven structure/process of work,
- An outcomes-based structure that achieves key projects outlined,

After the presentation and discussion, it was agreed that Board Directors consider the proposal and for further presentation at the October Board Meeting, where hopefully all Directors would have had the opportunity to consider. It was only after agreement of the structure that portfolios could be formalised.

### 2.2 Affiliated Clubs – Leonora and Green Head

The CEO noted the requests of Leonora and Green Head to affiliate.

The CEO had requested required information from the two clubs, most of which had been received. The Board agreed to accept the affiliation of the two clubs upon satisfaction of the outstanding information. The clubs will be charged on an Associated

Membership category, given their location and non-pennant playing position. Apart from this, both clubs would qualify for full affiliation rights. **NOTED.**

### **3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION**

#### **3.1 Club Development Strategy**

Consultant Mike McLaughlin hosted a forum of 25 Staff, Board and Club Executives to “test” the outcomes of the *Preliminary Findings and Opportunities paper* over a 4-hour face to face session.

The forum was deemed a great success by all, with a Draft *Club Development and Modernisation Strategy (2023-2025)* emanating from the discussions. A small select committee will now consider this paper and if no significant disagreement will lead to a final document produced by MSC.

From that will follow a launch of the strategy, likely to be in tandem with any Special General Meeting to cover off changes to the BWA Constitution. **NOTED.**

#### **3.2 Bowls WA Forum – Cockburn BC**

The forum was determined to be a great success, with strong support from clubs, retailers and a very good line up of guest speakers. The venue fit the requirements well, with a financial summary showing the event broke even – an excellent outcome.

Congratulations to Aaron Delaporte for driving the event, which the CEO suggested would be conducted every second year, noting this would likely allow new club executives and speakers the opportunity to attend.

#### **3.3 Board Director**

Following a prior introduction, Deputy President Judy tabled the credentials of a prospective Board Director. Judy would follow up lead with an introduction to President Doug in the first instance.

#### **3.4 Working with Children templates**

The CEO tabled an excellent summation of the requirements of WWC checks given different scenarios. Many thanks to Denise McMillan for the extensive research into the table, which could prove very valuable to clubs who have junior development/coaching as part of the club’s activities.

Use by the RBMs in meetings with clubs would be a likely initial distribution point.

<b>Action: The CEO to share the summation with the RBMs for their use.</b>
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### **4. GENERAL BUSINESS**

#### **4.1 President**

President Doug tabled a written report, which amongst other things highlighted his attendance at:

- The opening/closing of the successful National Bowling Arm Championships at Warnbro,
- The BA Governance Review Committee meeting (via Zoom),
- The MSC meeting with club executives in the formulation of the Club Development Strategy,
- The Regional Men’s Health Initiative meeting hosted by the North Beach Bowling Club.

Also completed was Part 2 of the Sports Director’s On-Line Course (Defence) which was a very interesting and useful on-line exercise for Board Members to consider.

#### **4.2 CEO**

The CEO provided updates on:

- The recent Bowls Australia Board Meeting, with BA CEO Neil Dalrymple providing a detailed summation of the items discussed. The CEO highlighted those items most relevant to the Board and Bowls WA,
- Discussions with a possible Over 60s naming rights sponsor for the next two years and
- The Nationals 2023 and the on-going negotiations between BA and Tourism WA, with a potential for WA to host the 2023 Championships. These of course were about to commence on the Gold Coast this week and the President and CEO will travel to Broadbeach for meetings and a first-hand look at the running of the various events.

#### **4.3 Audit, Risk & Finance**

Glenda Cooper noted the Minutes of the meeting held on 19<sup>th</sup> September, which had been briefed on the draft committee restructure and the previous financial outcome of the Awards Night Dinner.

The Committee although not required to do so given changes in the audit requirements of the Act, have confirmed even as a Tier 2 organisation they will continue to request a full Audit of the Association's accounts. This was considered appropriate given the scope of the membership and added support provided by the current auditors during the course of the year. **NOTED.**

#### **4.3 Club Development**

Vince Del Prete directed the meeting to the CDC Minutes of 19<sup>th</sup> September and the many activities currently occupying the committee's time.

Highest on the agenda was the work being undertaken in the Club Development Strategy (as previously reported) and the application and judging of the Club Grants Program which had proven to be very successful in garnering applications from clubs.

The nominations and subsequent judging of the nominated projects was discussed, together with the process moving forward for successful and unsuccessful applications.

In all some \$41,823 was recommended to be allocated across the projects. The Board agreed to increase the budget from \$40,000 given the breadth of the applications received. **NOTED.** The Board thanked the committee for the work in this project thus far.

#### **4.4 Club Ban**

The Board noted communication from the Wanneroo club of the lifetime ban for member John Ingram. **NOTED.**

**There being no further business the meeting closed at 10.10am.**

**NEXT MEETING: Monday 31<sup>st</sup> October – 8.00am**