

**MINUTES**  
**Club and People Development Committee [CTC]**  
held on Monday, 6 February 2023 at Bowls WA, Osborne Park

**1. OPEN MEETING:** Chair Vince Del Prete opened the meeting at 8.00am.

**2. PRESENT:** Vince Del Prete, Phil Manning and Aaron Delaporte (staff).

**3. APOLOGIES:** Lee Bunney.

Chair Vince Del Prete (VDP) opened the meeting and welcomed all to the first Club and People Development Committee meeting.

Distributed where the following documents which form the guidelines for this committee:

- Game On! 2025 - Club Development and Modernisation Strategy 2023-2025;
- Game On! 2025 Project Lifecycles; and
- Club and People Development Committee Terms of Reference.

It was agreed that at least one RBM should attend each meeting with AD instructed to invite senior RBM Clive Adams to future meetings.

**4. MINUTES OF PREVIOUS MEETING:**

Not applicable.

**5. CONFLICTS OF INTEREST:** Nil.

**6. BUSINESS ARISING:**

**6.1 Club Development Plan**

VDP noted that the Club Development Plan would be central to the role of the Committee in ensuring the projects contained in the Plan were effectively being delivered.

It was agreed AD would review the Project Lifecycles and expand them to include any phases or subsets to completion. Also, whether they would be delivered internally by Bowls WA or require external support. This document should also include a traffic light system of red=not started, orange=in progress, green=completed.

**6.2 Communication and Technology Committee (CTC) Minutes**

The minutes from the Advisory Committee, which included recommendations were discussed.

6.2.1 Bowls WA Communications – these recommendations were supported with an August/September timeframe to complete the Communications Plan.

6.2.2 Bowls Link - Agreed that Bowls WA should be a leading STA with driving Bowls Link developments.

6.2.3 Bowls Learn – Similar, agreed Bowls WA to be active in reviewing and recommending improvements to Bowls Learn.

6.2.4 Club Resource Guide – Recommendations supported in improving navigation.

6.2.5 Club Presidents Forum – Survey to the members to be considered to understand their needs better in advance of any forums.

6.2.6 Club Operational Systems – not supported prefer to offer PSQ advertising for clubs.

### **6.3 Clubs Grants Program**

Anecdotally considered a success. AD to now send evaluation/acquittal forms to clubs to gain further insights into successes and areas for enhancements.

AD to also plan next round of funding with earlier promotion so all clubs are fully aware of Club Grant opportunities.

## **7. GENERAL BUSINESS:**

### **7.1 Meeting dates/times**

VDP invited feedback on future dates and time of meetings noting significant travel undertaken by PM to attend. PM indicated he is happy to attend at this time. AD noted the scheduled date for the June meeting would need to change due to a clash with the Australian Open.

### **7.2 Bowls Live Streaming**

PM noted positive feedback on the live streaming of the Men's IZRR Fours at Denison.

## **8. MEETING CLOSED:**

There being no further business the meeting closed at 9:00am.

## **9. NEXT MEETINGS:**

Monday, 24 April 8.00am Bowls WA Headquarters.