



MINUTES of the Board of BOWLS WA

Meeting held on Friday 2nd June 2023 at Bowls WA commencing at 8.00am.

1. PRESENT

Doug Kelly, Glenda Cooper, Vince Del Prete, Phil Manning, Lisa Featherby, Marc Abonnel

1.1 In attendance:

Ken Pride (CEO)

1.2 Apologies

Judy Flanagan, Lee Bunney

1.3 Conflict of Interest - Nil

1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 1st May 2023 were then accepted as a true and correct record.

Moved: Phil Manning

Seconded: Lisa Featherby

Agreed

1.5 Actions from December meeting

The CEO confirmed the following from the actions noted at the May Board Meeting:

- Documents will be presented at the July Board Meeting, which commences actions from the PDP Report on Governance,
- Board acceptance of the Board Charter were noted, with appropriate signatures to the document received,
- President Doug had informed Kerry Andersen of her selection into the Hall of Fame with the CEO progressing requirements,
- AGM requirements were being attended to with key dates distributed to clubs. Constitutional amendments sought would be distributed on 6th June.

2. STRATEGIC ITEMS FOR DECISION

2.1 Bowls WA Vice Patron

The CEO had contacted Roma Dunn as per the May Board Minutes, who had agreed to accept the position of Vice Patron of the Association, replacing Norma Samuel who had retired. Roma would present the Vice Patron's Medal at the Awards Night. The Board unanimously ratified the recommendation from the Committee, with Kerry to become the 42nd member of the Hall of Fame. President Doug would contact Kerry and the office will promote the fact following.

3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION

3.1 Annual Dinner & Awards Night

The CEO updated the Board on the Awards Night that evening, with (277) confirmed attendees, an increase of over (100) from the previous year. The structure of the evening was confirmed with presenters all notified of their respective roles on the evening; including the Bowls Australia guests.

3.2 Director nominations 2023-2025

The CEO had distributed the required Director nomination forms to the retiring Board Directors for those seeking re-election.

3.3 RBM appointment

The process for the appointment of replacing Clive Adams as the 2nd RBM has been put on hold by Bowls Australia for a period of between 4-6 months. The background of this decision would be explained by BA in their post meeting presentation.

3.4 AGM Notice of Motion

No further Notices of Motion, nor nominations for Life Membership had been received (closing date today). As noted the BWA Notice of Motion will be forwarded to clubs on Tuesday 6th June, well within the constitutional timeframe requirements.

3.5 BWA Headquarters

The CEO tabled the background of discussions with the City of Stirling and the Yokine & Districts Bowling Club on the possible move of Bowls WA to that site. There was a significant amount of pre-work to follow with all parties, with the CEO seeking further approval from the Board to continue those discussions.

There was general agreement that such discussions should continue.

The CEO would write to Yokine and the City confirming Bowls WAs interest and seeking to continue general discussions.

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| Action: The CEO to write to the parties as required. |
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3.6 BWA Raceday at Belmont Park

The CEO had been contacted by the WA Turf Club seeking interest in hosting another race day in August. Last year was a great success and as such should be positively responded to.

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| The CEO as required. |
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4. GENERAL BUSINESS

4.1 President

The President provided a verbal report noting the various events and meetings attended over the past few months, including the attendance and presentation of trophies as required. The President also noted a Finance Governance course completed as run by DLGSC as promoted its benefits to other Board Director's.

4.2 CEO

The CEO noted that he would be on leave from 8th June, returning to the office at the opening of business 26th June at the Australian Open.

4.3 FAIR

The accounts for 2022/2023 had been distributed by the CEO, including any significant variations from the previous financial year. A small deficit will be recorded which is a significantly better than budget outcome. Some identified timing issues will assist, with a likely provision to be made for Henselite and the non-payment of their sponsorship invoice for this financial year.

The auditors are currently in attendance with the audit report to be presented at the 3rd July meeting.

4.4 Club & People Development

No further report.

4.5 Game Development

Final fixtures for 2023/24 would be distributed to clubs today, following approval by the Game Development Committee. A shorter Christmas/New Year break will reduce the number of double-headers required given the early Easter

The CEO tabled the Minutes of the League(s) meeting held at Eaton BC which finalised the new structure of their ILRR satisfactorily. **NOTED.**

There being no further business the meeting closed at 9.10am, which was immediately followed by a presentation from the Bowls Australia CEO and President.

NEXT MEETING: Monday 3rd July at 8.00am (to include the Audit Report).