



MINUTES of the Board of BOWLS WA

Meeting held on Monday 1st May 2023 at Bowls WA commencing at 8.00am.

1. PRESENT

Doug Kelly, Judy Flanagan, Glenda Cooper, Vince Del Prete, Phil Manning, Lisa Featherby, Lee Bunney

1.1 In attendance:

Ken Pride (CEO)

1.2 Apologies

Marc Abonnel

1.3 Conflict of Interest - Nil

1.4 Confirmation of Minutes

The Minutes of the Meeting held on Monday 27th February 2023 were then accepted as a true and correct record.

Moved: Phil Manning

Seconded: Lisa Featherby

Agreed

1.5 Actions from December meeting

The CEO confirmed the following from the actions noted at the February Board Meeting:

- Clubs had been informed of the affiliation fee increase of 3% on or around 1st March, noting the final fee would be determined in mid-October,
- Early arrangements for the Annual Dinner & Awards Night were noted with a target number of 200 at Optus Stadium. *Late mail sees the confirmation of the BA President and CEO attending the evening.*
- Country communications remain on the agenda – noting agenda items to be raised at this meeting.

2. STRATEGIC ITEMS FOR DECISION

2.1 Governance Standards and Recommendations

The CEO had previously re-distributed the recommendations emanating from the PDP consultancy, which were re-distributed in a paper to the Board by Brian Lucas in January 2022. These recommendations sought to identify the shortcomings of Bowls WA's Governance in relation to the standards recommended by Sport Australia and the higher standard of the Australian Institute of Company Director's (AICD).

These recommendations were also discussed in light of the annual DLGSC Scorecard relating to Governance that is completed by the CEO in a self-reporting manner. This is one of many means by which DLGSC assess sports for future funding in addition to being a handy ready reckoner for the Association to self-evaluate our own Governance standards.

Discussion then centred on the best way forward to tackle the outstanding recommendations in addition to any areas highlighted by the self-assessment that rated lower than required.

The Lucas Report had allocated various Project's to the Board and Staff for completion, but little progress had been made on these, apart from those areas seeking amendment within the Constitutional changes to be put to the clubs at the AGM.

The CEO recommended that the Staff take charge of the outstanding recommendations and take charge of their actioning. Importantly however the Board would retain the oversight of the changes and the progress the staff make on them. It therefore should remain a standing item on the Board Meeting agenda. **NOTED.**

Action:	The CEO to commence the actioning of the outstanding recommendations from the PDP/Lucas Report.
Action:	The matter of progress in this area to remain a Standing Agenda item.

2.2 Bowls WA Vice Patron

The CEO reminded the Board that it had yet to appoint a Vice Patron following the retirement of Norma Samuel. After clarifying the role the Board agreed that the CEO approach a well credentialed member to ascertain their interest.

Action: The CEO to write to the recommended member to ascertain interest in the ceremonial role.

2.3 Board Director's – Code of Conduct

As part of the Governance recommendations, Director's should be signing a Code of Conduct acknowledgement annually. The CEO will forward these to Directors under separate cover and if agreeable, return the signed document back to the CEO.

2.4 Board Director's – Board Charter

As above.

Action: The CEO to forward the signature page(s) to the Director's for signing and return at the June Board Meeting.

2.5 Hall of Fame nomination

The CEO had distributed a Hall of Fame nomination from the Mosman Park club for Kerry Andersen. He had forwarded the nomination to the Hall of Fame Committee (Steve Srhoy, Beryl Godfrey), noting Kerry is the 3rd member, who had supported the nomination.

The Board unanimously ratified the recommendation from the Committee, with Kerry to become the 42nd member of the Hall of Fame. President Doug would contact Kerry and the office will promote the fact following.

Action: President Doug and the CEO as required.

2.6 Operational Plan priorities

The CEO noted the operational plan priorities that had been earmarked by the Staff and Board. These would now become the immediate task over other projects listed for action.

Action: The CEO as required to action the top three priorities as identified by the Staff and Board.

2.7 Director nominations

The CEO confirmed that the terms of Judy Flanagan (assuming Doug Kelly's balance of tenure), Lisa Featherby and Lee Bunney would expire at the AGM. Judy and Lisa confirmed their willingness to stand again, however Lee Bunney has chosen to retire from the Board. **NOTED.** The key dates and nomination forms for Director's positions will be distributed on 11th May, with the closing date for Director's positions the 23rd June.

Action: The CEO to distribute key AGM dates and Nomination Forms as constitutionally required.

3. STRATEGIC ITEMS FOR DISCUSSION/INFORMATION

3.1 Annual Dinner & Awards Night

The CEO updated the Board on the Awards Night, noting all invitations for VIPs and Presenters had been distributed, with already a strong response rate. The evening will move to a buffet style meal, due to cost escalations of plated meals but thus far the staff at Optus had been very accommodating in the arrangements. It will be a very full evening with Player of the Series awards back on the agenda, a Hall of Fame recipient and attendance of the BA President and CEO to factor into the format. An initial target of (200) had been set with Optus with (166) attending last year at Royal Perth Golf Club.

Further information will be communicated over the next two weeks in the lead up.

3.2 July Board Meeting

The CEO sought a change in the July Board Meeting from the 10th to the 3rd, given he will be at a CEO's meeting in Melbourne.

Agreed and Board Director's to note.

4. GENERAL BUSINESS

4.1 President

The President tabled a report showing the various events and meetings attended over the past few months, including the attendance and presentation of trophies as required.

4.2 CEO

The CEO noted:

- The current outcomes received from clubs relating to the earlier start time for Tuesday pennant, which showed strong support for this to continue next season and for Thursday a distinct lack of support for the later start time of 4.00pm. These outcomes would be passed onto the Game Development Committee for consideration for next season. Other potential options which had discussed by the staff were put to the Board with varying opinions.
- Dyneamic Bowls Uniforms will take up the naming rights sponsorship of the Perth Suns for the final two events of the current contractual period. This will be re-considered once the financial details become known for any post-June 2024 contract.

4.3 FAIR

Director Lisa tabled the accounts for the end of March, noting that \$400,000 had been transferred from the operational accounts to the IOOF cash account as requested in the FAIR minutes. This would gain a higher level of interest until drawn down between now and October, when the influx of affiliation fees will see further short-term cash available for investment.

The only other significant variation is in salaries/wages where the funds paid out to leaving staff member Aaron Delaporte were accounted for, with an end of year entry for the funds held provisionally in the Balance Sheet will be dealt with in the final accounts.

The accounts to 31st March were accepted.

4.4 Club & People Development

No further report.

4.5 Game Development

The Country Director had received a letter from the Blackwood League concerning their future in competing in the ILRR within the SW Zone championships. This issue was not new but continued to grow as more members gravitated to the larger Murray and SW Leagues. Although a League discussion, Bowls WA could provide an opinion and solution if called upon; the Leagues could then determine if this was palatable to them.

The CEO will attend a meeting at the Eaton BC on 9th May where the matter will be discussed at League level.

4.6 Player suspensions

The Board noted the club suspensions of:

- G Taylor (Harvey)
- C Simpson (Kardinya)
- D Adams (Kardinya)

There being no further business the meeting closed at 10.40am.

NEXT MEETING: **Friday 2nd June at 7.30am for 8.00am (morning of the Annual Dinner, with guests from Bowls Australia).**